

November 26, 2002

Members of the Board Architecture and Design Committee

Harris Rowe, Chair
Melissa Glauber
A. D. VanMeter, Jr.

Dear Members of the Architecture and Design Committee:

There will be a meeting of the Architecture and Design Committee on Thursday, December 12, 2002, immediately following the Finance Committee meeting in Ballroom B of the Student Center, Southern Illinois University Carbondale. The following items have been suggested for the agenda:

1. Approval of the Minutes of the November 14, 2002, meeting (enclosure).
2. FY 2004 Operating and Capital Budget and Planning Guidelines (discussion to be held jointly with Finance Committee)(Board Agenda Item M).
3. Approval for Executive Committee to Award Contracts: Elevator Renovation, Schneider Hall, SIUC (Board Agenda Item L).
4. Project and Budget Approval: Laboratory Development, 911 North Rutledge, Springfield Medical Campus, SIUC (Board Agenda Item K).
5. Other business.

We look forward to discussion of these items at the meeting.

Sincerely,

Elaine Hyden
Vice President for Financial Affairs
and Board Treasurer

Enclosure

cc:	John Brewster	Ed Hightower	David J. Werner
	Gene Callahan	Mark Repking	Constituency Heads
	Ted Clark	James E. Walker	Other Interested Parties
	Molly D'Esposito	Walter V. Wendler	