REORGANIZATION OF ENROLLMENT MANAGEMENT FUNCTION FROM 
OFFICE OF STUDENT AFFAIRS AND ENROLLMENT MANAGEMENT TO 
OFFICE OF THE PROVOST AND VICE CHANCELLOR, SIUC

Summary

This matter requests approval to move the Enrollment Management function from the Office of Student Affairs and Enrollment Management to the Office of the Provost and Vice Chancellor.

Rationale for Adoption

Managing our enrollment at Southern Illinois University Carbondale has been a challenge over the last few years. Our undergraduate enrollment remains flat. While there are many reasons for this phenomenon, none can effectively explain the results.

In order to effect positive changes for the University, this matter proposes that the Enrollment Management functions be shifted to the Office of the Provost and Vice Chancellor so that the college deans, department chairs, and faculty might be more directly engaged in the recruitment and retention process. Provost and Vice Chancellor John M. Dunn would be responsible for this function. To make such a transition, Tina L. Collins will be reassigned to the Provost and Vice Chancellor area and be the executive responsible, under the direction of Provost Dunn, for Records and Registration, Undergraduate Admissions, New Student Programs, and Financial Aid. A title change to Assistant Vice Chancellor for Enrollment Management and Director, Records & Registration would be necessary for Tina Collins as a result of this proposal. A salary increase would also be warranted due to the increased responsibilities above her current duties as Director, Records and Registration.

In addition, for clarity and fiscal accountability, the Bursar’s Office will report to Kevin D. Bame, Executive Director of Finance. The title for Jill Kirkpatrick, currently the Assistant to the Vice Chancellor for Student Affairs & Enrollment Management and Bursar, would be changed to Bursar.

This proposal is in the best interests of SIUC as our enrollment challenges must be addressed in the most effective manner. Implementing this move will tie the responsibility and accountability for enrollment more closely to the colleges, the primary benefactors of our recruitment and retention efforts. As stated in *Southern at 150: Building Excellence Through Commitment*, “success in this area will enhance resources through
increased tuition revenue" and is vital to the achievement of our ten major areas of commitment. This proposal will also permit the Vice Chancellor for Student Affairs to focus energy directly on the needs of students, including student life, as well as the expansion of residential living, student health programs, and international programs.

Once Board approval has been received, the title for Tina Collins should be changed effective May 2, 2006; and Student Affairs and the Office of the Provost and Vice Chancellor should work in tandem during this transition period so that a negative impact on enrollment is not experienced during this time. The effective date for the official move of the enrollment management function will be July 1, 2006, to correspond with the beginning of the fiscal year.

Organization charts reflecting the changes proposed in this matter are attached.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

These actions are supported by the Chancellor and his administrative team.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) Effective May 2, 2006, the title for Tina L. Collins be and is hereby changed to Assistant Vice Chancellor for Enrollment Management and Director, Records and Registration, with an annual salary of $90,000.

(2) Effective July 1, 2006, Undergraduate Admissions, Records and Registration, New Student Programs, and Financial Aid be and are hereby transferred to the Provost and Vice Chancellor responsibility area, with the Assistant Vice Chancellor for Enrollment Management being responsible for these units.

(3) Effective July 1, 2006, the Bursar's Office be and is hereby transferred to the Executive Director for Finance responsibility area.

(4) Effective July 1, 2006, the title for Jill S. Kirkpatrick be and is hereby changed to Bursar.
(5) Effective July 1, 2006, the title for Larry H. Dietz be and is hereby changed to Vice Chancellor for Student Affairs.

(6) The President of Southern Illinois University be and is hereby authorized to take whatever actions may be required in the execution of this resolution in accordance with established policies and procedures.
Office of the Chancellor

Provost & Vice Chancellor

John M. Dunn

Academic Affairs
Associate Provost
Thomas C. Calhoun

Academic Affairs
Associate Provost
Don S. Rice

Enrollment Management
Assistant Vice Chancellor
Tina L. Collins

Center for Academic Success
Director
Seymour L. Bryson

College of Agricultural Sciences
Dean
Gary L. Minish

College of Applied Sciences & Arts
Dean
Paul D. Sarvela

College of Business & Administration
Interim Dean
Gregory P. White

College of Education & Human Services
Interim Dean
Patricia Elmore

College of Engineering
Dean
William P. Osborne

Graduate School
Dean
John A. Koropchak

School of Law
Dean
Peter C. Alexander

College of Liberal Arts
Dean
Shirley Clay Scott

Library Affairs
Dean
David H. Carlson

College of Mass Communication & Media Arts
Dean
Manjunath Pendakur

College of Science
Dean
Jack Parker

Institutional Research/Studies
Director
Lawrence W. Schilling

Public Policy Institute
Director
Michael J. Lawrence

University Press
Director
Arthur M. "Lain" Adkins

Women's Studies
Director
Joan M. McDermott

University Core Curriculum
Director
James S. Allen

1. Also reports to Walter V. Wendler as Vice Chancellor for Research.
2. Also reports to Walter V. Wendler as Associate Chancellor (Diversity).