

Southern Illinois University  
Board of Trustees  
December 8, 2011

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS  
AWARDED DURING THE MONTH OF OCTOBER 2011  
SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

<b>Section</b>	<b>Quantity</b>	<b>Amount</b>
Professional & Artistic Services Less than \$20,000.00	272	\$310,100.74
Professional & Artistic Services \$20,000.00 and Over	5	\$2,275,652.50
Less than the State Required Bid Limit	1,219	\$1,783,523.41
State Required Bid Limit to \$100,000.00	3	\$200,751.54
\$100,000.00 and Over	3	\$609,876.00
<b>Total</b>	<b>1,502</b>	<b>\$5,179,904.19</b>

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.  
SEE ATTACHMENT FOR DEFINITION OF FUNDS.

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE  
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,  
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES  
AWARDED DURING THE MONTH OF OCTOBER 2011

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	272	\$310,100.74

<b><u>Fees of \$20,000 and Over:</u></b> <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102287	Keppler Associates Inc. Arlington, VA	Performance at Shryock Auditorium by Garrison Keillor on October 24, 2011. For Event Services.  (Sole Source – Requisition #206174-0021)	\$40,000.00
102300	Isaacson Miller Inc. Boston, MA	Assistance in recruiting a Vice Chancellor for Institutional Advancement. For Office of the Chancellor.  Requisition approved by the President. (see Requisition #206377-0002.)  (Pricing per IPHEC Contract)	\$94,265.00

<b><u>Fees of \$20,000 and Over:</u></b> <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102237	Micro Technologies Inc. DBA Kennebec River Biosciences Inc. Richmond, ME	VHS analytical fee for processing samples for the period of September 1, 2011 through August 31, 2012. For Fisheries and Illinois Aquaculture Center.  Requisition authorized by the President. (see Requisition #225067-0001.)  (Exempt from Bidding – Grant)	\$84,387.50
102258	Regional Office of Education 20 Harrisburg, IL	Consulting services for the period of August 29, 2011 through June 30, 2012. For Workforce Education and Development.  Requisition authorized by the President. (see Requisition #225024-0001.)  (Exempt from Bidding – Government Entity)	\$57,000.00

<b><u>Fees of \$20,000 and Over:</u></b> <i>Multi-Account Distributions</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
100753	Lipman Hearne Inc. Chicago, IL	<p>Marketing communication services for the period of July 1, 2011 through June 30, 2012.</p> <p>For University Communications.</p> <p>Requisition approved by a Board Resolution. (see Requisition #120000-0053.)</p> <p><i>State Appropriated Funds for General Education Operations</i> 272863            \$950,000.00</p> <p><i>Non-appropriated Funds for General Education Operations</i> 206470            \$1,050,000.00</p> <p>(The Request for Proposal process was utilized. Two other vendors submitted a proposal. One vendor submitted an incomplete proposal. Forty-six vendors did not reply. A committee reviewed the proposals and the award was made based on specific criteria including but not solely on pricing.)</p>	\$2,000,000.00

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LESS THAN \$100,000  
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<u>Transactions Under State Required Bid Limit</u>	<u>Quantity</u>	<u>Amount</u>
	1,219	\$1,783,523.41

<b><u>Orders From The State Required Bid Limit to \$100,000:</u></b> <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102401	Dreamworks Graphic Communications Inc. Skokie, IL	<p>Printing of the Searchpiece and window envelopes. For Printing and Duplicating Services.</p> <p>Requisition approved by the President. (see Requisition #200032-0018.)</p> <p>(Formal bids were received from two other vendors. One vendor submitted an incomplete bid. Fifty-seven vendors did not reply.)</p>	\$63,460.00

<b>Orders From The State Required Bid Limit to \$100,000:</b> <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
100955	Cardinal Health 200 Inc. Albuquerque, NM	Medical supplies for treatment of out-patient SIUC students by SHC physicians for the period of July 1, 2011 through June 30, 2012. For Student Health Center.  Requisition approved by the President. (see Requisition 210504-0002.)  (Exempt from Bidding – Purchase of Care)	\$75,000.00

<b>Orders From The State Required Bid Limit to \$100,000:</b> <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
15-D7355	University of Illinois Springfield, IL	Reimbursement of expenses related to subgrant no. 09-01. For Illinois Clean Coal Institute.  (Exempt from Bidding – Grant)	\$62,291.54

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE  
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF  
\$100,000 AND OVER  
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<b>Purchase Orders and Contracts of \$100,000 and Over:</b> <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
100246	Carrier Corporation Bridgeton, MO	Maintenance for the Carrier central refrigeration plants located in the Communications and Neckers buildings for the period of July 1, 2011 through June 30, 2012. For Plant and Service Operations.  Initial requisition approved by the Executive Committee. (see Requisition #200028-0642.)  (Renewal of Existing Contract)	\$201,876.00
102056	Rolling Frito Lay Sales LP Marion, IL	Snack food items for the period of September 15, 2011 through June 30, 2013. For University Housing.  Requisition approved by the Executive Committee. (see Requisition #200012-0006.)  (Sole Source)	\$248,000.00

102224	McKee Foods Corporation Collegedale, TN	Snack food items for the period of September 15, 2011 through June 30, 2013. For University Housing.  Requisition approved by the Executive Committee. (see Requisition #200012-0005.)  (Sole Source)	\$160,000.00
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SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS  
AWARDED DURING THE MONTH OF OCTOBER 2011  
SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE

<b>Section</b>	<b>Quantity</b>	<b>Amount</b>
Professional & Artistic Services Less than \$20,000.00	11	\$87,658.80
Professional & Artistic Services \$20,000.00 and Over	4	\$125,275.00
Less than the State Required Bid Limit	40	\$310,457.62
State Required Bid Limit to \$100,000.00	0	\$0
\$100,000.00 and Over	1	\$223,000.00
<b>Total</b>	<b>56</b>	<b>\$746,391.42</b>

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.  
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SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE  
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,  
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES  
AWARDED DURING THE MONTH OF OCTOBER 2011

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	11	\$87,658.80

<b><u>Fees of \$20,000 and Over:</u></b> <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102272	St. Joseph's Hospital Breese, IL	University contract for assessments using CADRD Assessment Protocol and educational services, complete training/development program, and submission of required reports for the Alzheimer's Disease Center through 10/5/12.  (Exempt from bidding – purchase of care.)	\$20,375.00
102414	Southern Illinois Hospital Services DBA Memorial Hospital of Carbondale Carbondale, IL	University contract for the services of two cardiothoracic physician assistants for the Department of Surgery through 10/31/12.  (Exempt from bidding – purchase of care.)	\$25,400.00

<b><u>Fees of \$20,000 and Over:</u></b> <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102476	Saint Anthony Medical Center Rockford, IL	University contract for assessments using CADRD Assessment Protocol and educational services, complete training/development program, and submission of required reports for the Alzheimer's Disease Center through 10/24/12.  (Exempt from bidding – purchase of care.)	\$24,500.00

<b><u>Fees of \$20,000 and Over:</u></b> <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102410	St. John's Hospital Sisters of the Third Order of St. Francis DBA St. John's Hospital Springfield, IL	Subcontract for hospital surgical rooms for colorectal screening project for the Department of Internal Medicine through 6/30/12.  Requisition #2726-T authorized by the President.  (Exempt from bidding – purchase of care.)	\$55,000.00

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<u>Transactions Under State Required Bid Limit</u>	<u>Quantity</u>	<u>Amount</u>
	40	\$310,457.62

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE  
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF  
\$100,000 AND OVER  
AWARDED DURING THE MONTH OF OCTOBER 2011

<b><u>Purchase Orders and Contracts of \$100,000 and Over:</u></b> <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
102021	R. L. Vollintine Construction Incorporated Springfield, IL	<p>General contractor work for creating a second floor in the warehouse of 327 W. Calhoun Ave., Springfield, IL.</p> <p>For Capital Planning &amp; Service Operations.</p> <p>Approved by Board in session on 9/8/11.</p> <p>Other quotations received:</p> <p>H &amp; H Construction Carlinville, IL     \$229,427.00</p> <p>Halverson Construction Co. Springfield, IL     \$233,410.00</p> <p>Siciliano Inc. Springfield, IL     \$245,000.00</p> <p>R.D. Lawrence Springfield, IL     \$248,715.00</p> <p>Cloyd Builders, Inc. New Berlin, IL     \$346,800.00</p> <p>(Formal bids received from six (6) vendors, one (1) firm withdrew their bid, seven (7) firms did not respond.)</p>	\$223,000.00

## **DEFINITION OF FUNDS**

### **Auxiliary Enterprise Funds**

An auxiliary enterprise is an entity which exists to furnish services to students, faculty, or staff and which charges a fee related to the cost of the service. These accounts are operated on an annual budget based on their estimate of operating income and expense; including bond interest expense and provisions for bond retirement if applicable.

### **Non-appropriated Funds for General Educational Operations**

University Treasury funds administered under the direction of the Board of Trustees through a faculty or staff fiscal officer for appropriate purposes to benefit the University, its students, faculty, staff, and other constituencies. The accounts may have a working balance and receive revenues from services or products rendered, reimbursements, or other sources with expenditures and transfers made to carry on approved projects and activities.

### **Plant Funds - State Appropriated to the University**

Funds resulting from bills passed by the Legislature and approved by the Governor, providing the University with general revenue tax funds for capital expenditures usually for specific projects.

### **Plant Funds - State Appropriated to the Capital Development Board**

The Capital Development Board was created by the Illinois State Legislature to provide buildings and other facilities for State agencies. These funds are derived from the sale of bonds by the Capital Development Board. All purchases are made on behalf of the Capital Development Board.

### **Plant Funds - Non-appropriated**

Non-appropriated funds for capital improvement projects as stipulated by the particular origin or source of revenue. Most of these funds are derived from federal construction grants, parking fees, and fee assessments to students.

### **Restricted Funds for General Educational Operations**

Non-appropriated funds restricted as to usage by outside agencies or persons such as scholarship funds and research grants and contracts.

### **Service Department Funds**

A service department is defined as an entity that provides, to the various units of the University, services that might be purchased from commercial sources, but that for reasons of convenience, cost, or control, are more effectively provided through a unit of the University. Amounts expended in providing services to University departments are recovered by charging the using departments.

### **State Appropriated Funds for General Education Operations**

Monies resulting from bills passed by the Legislature and approved by the Governor provide the University with general tax funds for operating expenses and the authority to expend funds deposited to the SIU Income Fund for operations.