

REVISED

AGENDA

MEETING OF THE BOARD OF TRUSTEES
OF
SOUTHERN ILLINOIS UNIVERSITY

Thursday, January 17, 2008
Approximately 10 a.m.

Meridian Ballroom
Delyte W. Morris University Center
Southern Illinois University Edwardsville
Edwardsville, Illinois

Roll Call

Approval of Minutes of the Meetings Held November 7 and 8, 2007

BOARD OF TRUSTEES ACTIVITIES

- A. Trustee Reports
- B. Committee Report
Executive Committee

EXECUTIVE OFFICER REPORTS

- C. President, Southern Illinois University
- D. Chancellor, Southern Illinois University Carbondale
- E. Chancellor, Southern Illinois University Edwardsville

PUBLIC COMMENTS AND QUESTIONS

RECEIPT OF INFORMATION AND NOTICE ITEMS

- F. Report of Purchase Orders and Contracts, October and November, 2007, SIUC
- G. Report of Purchase Orders and Contracts, October and November, 2007, SIUE

RATIFICATION OF PERSONNEL MATTERS

- H. Changes in Faculty-Administrative Payroll - SIUC
- I. Changes in Faculty-Administrative Payroll - SIUE

REVISED

ITEMS RECOMMENDED FOR APPROVAL BY THE PRESIDENT

- J. Recommendation for Honorary Degree, SIUC
[Hedayat Amin-Arsala]
- K. Recommendation for Honorary Degree, SIUC
[Eunice Kennedy Shriver]
- L. Recommendation for Honorary Degree, SIUC
[Walter Murch]
- M. Recommendation for Distinguished Service Award, SIUC
[David L. Briscoe]
- N. Recommendation for Honorary Degree, SIUE
[Eugene B. Redmond]
- O. Recommendation for Distinguished Service Award, SIUE
[Carol K. Wetzel]
- P. Project and Budget Approval: Replacement of Sunshades and
Installation of Name Sails, Thompson Point Student Residential
Facilities, Carbondale Campus, SIUC
- Q. Project and Budget Approval: Replacement of Electrical Systems,
Phase V, Thompson Point, Carbondale Campus, SIUC
- R. Award of Contracts: School of Dental Medicine Clinic Dispensing
and Sterilization Renovation, SIUE
- S. Award of Contracts: Cougar Village Roof Replacement, SIUE
- T. Award of Contracts: Korte Stadium Repairs and Renovation, SIUE
- U. Award of Contracts: Student Success Center Utility Relocation, and
Proposal to Name Student Success Center, SIUE
- V. Approval: Removal of Parking Spaces, Student Fitness Center
Expansion, SIUE
- W. Approval of Purchase: Marketing and Communications, SIUE
- X. Addition of Administrative and Financial Affairs Policies
[Addition of 5 Policies of the Board N]
- Y. Agreement Between the Board of Trustees of Southern Illinois
University and the SIUC Graduate Assistants United, IEA/NEA, SIUC

REVISED

The following has been added to the agenda. The Executive Secretary of the Board will have copies available at the meeting.

Proposed Intergovernmental Agreement Between the Southern Illinois University Board of Trustees and the City of Carbondale

TRUSTEE REPORTS

1. Sam Goldman
December 11 – Autism Center Visit, SIUC
2. Megan Pulliam
December 15 – Commencement, SIUC
3. Steve Wigginton
December 15 – Commencement, SIUE
4. Christine Williams
December 15 – Commencement, SIUE

Southern Illinois University
Board of Trustees
January 17, 2008

COMMITTEE REPORT

1. Roger Tedrick

Executive Committee

Southern Illinois University
Board of Trustees
January 17, 2008

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF OCTOBER 2007
SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Section	Quantity	Amount
Professional & Artistic Services Less than \$20,000.00	337	\$305,849.47
Professional & Artistic Services \$20,000.00 and Over	2	\$729,704.00
Less than the State Required Bid Limit	185	\$1,418,627.91
State Required Bid Limit to \$100,000.00	7	\$356,864.54
\$100,000.00 and Over	14	\$3,132,403.38
Total	545	\$5,943,449.30

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE ATTACHMENT FOR DEFINITION OF FUNDS.

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
 DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
 CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
 AWARDED DURING THE MONTH OF OCTOBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	337	\$305,849.47

<u>Fees of \$20,000 and Over:</u> <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78167	Sylverlining LLC North Easton, MA	Consult and acquire manuscripts in American Civil War History for the period of November 1, 2007 through October 31, 2016. For SIU Press. Requisition approved by the President. (see Requisition #206199-0015.) (The Request for Proposal process was utilized. This was the only proposal received.)	\$622,260.00
78193	Pacific Arts Entertainment LLC St. Louis, MO	Ticket revenue for the Blue Man Group on October 11, 2007 at the SIU Arena. For Shryock Auditorium. Requisition approved by the President. (see Requisition #206176-0001.) (Sole Source)	\$107,444.00

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF LESS THAN \$100,000
AWARDED DURING THE MONTH OF OCTOBER 2007

Orders From The State Required Bid Limit to \$100,000: <i>State Appropriated Funds for General Education Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77997	American Chemical Society DBA Chemical Abstracts Service Columbus, OH	Library online services for the period of July 1, 2007 through June 30, 2008. For Library Affairs. (Sole Source)	\$49,980.00

Orders From The State Required Bid Limit to \$100,000: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77780	GE Capital Public Finance Inc. Pittsburgh, PA	Annual financing payment for four 2003 Cessna Skyhawks. This is the sixth year of a seven year amortization schedule. For Aviation Management and Flight. Requisition authorized by the President. (see Requisition #206136-6838.) (Renewal of Existing Contract)	\$93,480.99

Orders From The State Required Bid Limit to \$100,000: <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77931	Giant City School District 130 Carbondale, IL	Reimbursement for the purchase of playground equipment. For College of Education. Requisition authorized by the President. (see Requisition #224178-0005.) (Sole Source – Government Entity)	\$54,000.00
78220	Public Broadcasting Service Charlotte, NC	Membership service assessment fee for the period of July 1, 2007 through September 30, 2007. For Broadcasting Service. (Sole Source – Quasi-Government Entity)	\$36,310.75
78222	Public Radio International Minneapolis, MN	Affiliation and program fees for the period of July 1, 2007 through June 30, 2008. For Broadcasting Service. (Sole Source)	\$45,208.00
78262	Lincoln Land Community College Springfield, IL	Second quarter payment for the Illinois Office of Educational Services Workforce offices for the period of October 1, 2007 through December 31, 2007. For Workforce Education. (Renewal of Existing Lease – Government Entity)	\$43,665.37

Orders From The State Required Bid Limit to \$100,000: Multi-Account Distributions			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77817	Heartland Video Systems Inc. Plymouth, WI	<p>WSIU Logo/EAS System to include installation, integration on-site and two days of on-site training. For Broadcasting Service.</p> <p><i>Non-appropriated Funds for General Educational Operations</i> 206107 \$13,003.38</p> <p><i>Restricted Funds for General Educational Operations</i> 223712 \$21,216.05</p> <p>Formal bids were received from one other vendor. One vendor did not bid. Forty-three vendors did not reply.</p>	\$34,219.43

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
 DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND OVER
 AWARDED DURING THE MONTH OF OCTOBER 2007

Purchase Orders and Contracts of \$100,000 and Over: <i>State Appropriated Funds for General Education Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77233	William S Hein & Company Inc. Buffalo, NY	Library materials to include books, microforms, electronic formats and audio visual media for the period of August 17, 2007 through June 30, 2008. For School of Law. Requisition authorized by the President. (see Requisition #272085-0023.) (Sole Source)	\$129,323.19
77260	John Wiley & Sons Inc. DBA Wiley Interscience Hoboken, NJ	Library online services for the period of July 1, 2007 through June 30, 2008. For Library Affairs. Requisition authorized by the President. (see Requisition #272335-0028.) (Sole Source)	\$294,252.00
77261	Thomson Scientific Inc. Chicago, IL	Library online services for the period of July 1, 2007 through June 30, 2008. For Library Affairs. Requisition authorized by the President. (see Requisition #272335-0026.) (Sole Source)	\$166,393.00

Purchase Orders and Contracts of \$100,000 and Over: <i>State Appropriated Funds for General Education Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77351	Lincoln Trail Libraries System Champaign, IL	Database service program agreement between SIUC and ILLINET/OCLC for terminal and database use on a network basis for accessed bibliographic and library processed data for the period of July 1, 2007 through June 30, 2008. For Library Affairs. Requisition authorized by the President. (see Requisition #272335-0034.) (Exempt from Bidding – Government Entity)	\$120,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
76105	Ed Burris Disposal Service LLC Carbondale, IL	Waste disposal services for the period of July 1, 2007 through June 30, 2008. For Plant & Service Operations. Requisition approved by the Executive Committee. (see Requisition #200028-7137.) (Renewal of Existing Contract)	\$200,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77713	Shared Technologies Inc. Coppell, TX	For telephone service work (moves, additions & changes) and telephone maintenance and repairs for the period of July 1, 2007 through June 30, 2008. For Telecommunications. Requisition approved by the Executive Committee. (see Requisition #080000-6808.) (Renewal of Existing Contract)	\$514,605.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77019	Cessna Aircraft Co. Wichita, KS	Single and multi-engine aircraft parts and accessories for repairs to flight training and passenger service aircrafts for the period of July 1, 2007 through June 30, 2008. For Aviation Management and Flight. Requisition approved by the Executive Committee. (see Requisition #206136-0012.) (Sole Source)	\$100,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77609	Custom Tours & Travel Inc. Herrin, IL	Charter bus service for the Intercollegiate Athletics sports teams for the period of July 1, 2007 through June 30, 2008. For Intercollegiate Athletics. Requisition approved by the Executive Committee. (see Requisition #206293-7042.) (Renewal of Existing Contract)	\$303,000.00
78018	RAM Aircraft Limited Partnership Waco, TX	Overhaul/exchange multi-engines for passenger service aircrafts. For Aviation Management and Flight. Requisition approved by the Executive Committee. (see Requisition #206136-0016.) (Sole Source)	\$139,100.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
75917	Ed Burris Disposal Service LLC Carbondale, IL	Waste disposal services for the period of July 1, 2007 through June 30, 2008. For University Housing. Requisition approved by the Executive Committee. (see Requisition #080000-7137.) (Renewal of Existing Contract)	\$220,965.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78118	Power Holdings of Illinois LLC Aurora, IL	Reimbursement of expenses for the Southern Illinois Coal to SNG project. For Coal Research. Requisition approved by the President. (see Requisition #222270-0001.) (Sole Source – Listed in Subcontract)	\$339,696.51
78221	Public Broadcasting Service Charlotte, NC	National Program Service fee for the period of July 2007 through September 2007. For Broadcasting Service. Requisition authorized by the President. (see Requisition #240778-0019.) (Sole Source – Quasi-Government Entity)	\$132,607.50

Purchase Orders and Contracts of \$100,000 and Over: <i>Plant Funds – Non-Appropriated</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77632	Collegenet Inc. Portland, OR	Resource25 with Web Viewer, Schedule25 Bulk Optimizer, Banner Student Interface and X25 Graphical Analyses and Reporting to include training costs and maintenance fees for 2009 through 2016. For Information Technology. Requisition approved by the Executive Committee. (see Requisition #280010-0004.) (Sole Source)	\$284,838.43
77990	Conference Technologies Inc. St. Louis, MO	Furnish and install audio/visual systems to include equipment and wiring in Morris Library. For Library Affairs. Requisition approved by a Board Resolution. (see Requisition #281023-0001.) Quotations Received: Audio Visual Systems Inc. Chicago, IL \$192,676.00 SBC Datacomm Inc. Springfield, IL \$233,975.00 db Integrated Systems LLC Elgin, IL \$236,097.97 (Four vendors did not bid. Seventy-one vendors did not reply.)	\$187,622.75

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF OCTOBER 2007
SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE

Section	Quantity	Amount
Professional & Artistic Services Less than \$20,000.00	9	\$34,065.53
Professional & Artistic Services Over \$20,000.00	2	\$193,760.00
Less than State Required Bid Amount	50	\$285,824.13
State Required Bid Amount to \$100,000.00	1	\$41,200.00
\$100,000.00 and Over	0	\$0
Total	62	\$554,849.66

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE ATTACHMENT FOR DEFINITION OF FUNDS.

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF OCTOBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	9	\$34,065.53

<u>Fees of \$20,000 and Over:</u> <i>University Contract/Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77913	Graham & Hyde Architects Incorporated Springfield, IL	University contract for architectural/engineering services for various School of Medicine projects through 6/30/08. Requisition No. 0727-T approved by the President. (Formal bids received from 15 vendors, 12 firms did not respond.)	\$60,000.00

<u>Fees of \$20,000 and Over:</u> <i>University Contract/Restricted Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78172	The Regents of the University of Michigan Pittsburgh, PA	Renewal of subcontract for research work performed by Dr. J. Richard Miller in collaboration with Dr. Andre Bartke through 8/31/08. Purchase Requisition authorized by the President. (Exempt from bidding-vendor named in grant.)	\$133,760.00

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
 DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF LESS THAN \$100,000
 AWARDED DURING THE MONTH OF OCTOBER 2007

Orders Under State Required Bid Amount	<u>Quantity</u>	<u>Amount</u>
	50	\$285,824.13

Orders of State Required Bid Amount to \$100,000: Multi-Account Funds			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78146	Illinois Graphics Incorporated Bloomington, IL	Printing of four issues of the Aspects Magazine through 6/30/08. (This purchase was funded from the following:) <i>State Funds:</i> 501420 \$31,200.00 <i>General Operating/Non- Appropriated Funds:</i> 507420 \$10,000.00 (Renewal of existing contract.)	\$41,200.00

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF NOVEMBER 2007
SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Section	Quantity	Amount
Professional & Artistic Services Less than \$20,000.00	438	\$254,305.77
Professional & Artistic Services \$20,000.00 and Over	6	\$677,184.89
Less than the State Required Bid Limit	95	\$868,435.14
State Required Bid Limit to \$100,000.00	14	\$729,350.20
\$100,000.00 and Over	10	\$3,804,688.50
Total	563	\$6,333,964.50

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE ATTACHMENT FOR DEFINITION OF FUNDS.

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	438	\$254,305.77

<u>Fees of \$20,000 and Over:</u> <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78501	360 Architecture Kansas City, MO	Provide Phase 1 programming and design for the new football stadium and the arena renovations through June 30, 2008. For Intercollegiate Athletics. Requisition approved by a Board Resolution. (see Requisition #200028-7136.) (Award based upon Qualification Based Selection (QBS) process.)	\$355,240.00

78537	Burton Group Inc. Midvale, UT	<p>Consulting services to assist in the development of a Request for Proposal for an Identity Management System. For Information Technology.</p> <p>Requisition approved by the President. (see Requisition #200109-0031.)</p> <p>(The Request for Proposal process was utilized. Two other vendors submitted a proposal. One vendor declined to submit a proposal. Forty-two vendors did not reply. A committee reviewed the proposal and the award was made based on the review of specific criteria including but not solely on pricing.)</p>	\$65,850.00
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Fees of \$20,000 and Over: *Non-appropriated Funds for General Educational Operations*

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78453	Bryan Cave LLP St. Louis, MO	<p>Legal service fees. For University Wide Services.</p> <p>Requisition approved by the President. (see Requisition #106008-0003.)</p> <p>(Exempt from bidding as stated in Section 1-10(b)(7) of the Illinois Procurement Code.)</p>	\$56,169.89

<u>Fees of \$20,000 and Over:</u> <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
75606	Cape Radiology Group Inc. Cape Girardeau, MO	Radiology services, to include but not limited, to evaluation and interpretation of outpatient radiological exams conducted at the Student Health Center clinic for the period of July 1, 2007 through June 30, 2008. For Student Medical Benefit – Primary Care. Requisition approved by the President. (see Requisition #210511-0003.) (Exempt from bidding – purchase of care)	\$60,000.00

<u>Fees of \$20,000 and Over:</u> <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78153	Workforce Enterprise Services Inc. Riverton, IL	Conduct the evaluation of the entire WorkNet System for the period of August 21, 2007 through June 30, 2008. For Workforce Education & Development. (Sole Source)	\$29,925.00

<u>Fees of \$20,000 and Over:</u> <i>Multi-Account Distributions</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78334	Management Training & Consulting Corp. DBA Man-Tra-Con Marion, IL	Administration and management of the Connect SI Initiative for the period of July 1, 2007 through June 30, 2008. For University Wide Services. Requisition approved by the Executive Committee. (see Requisition #080000-8566.) <i>State Appropriated Funds for General Education Operations</i> 172010 \$55,000.00 <i>Non-Appropriated Funds for General Educational Operations</i> 106013 \$55,000.00 (Sole Source)	\$110,000.00

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF LESS THAN \$100,000
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Orders From The State Required Bid Limit to \$100,000:</u> <i>State Appropriated Funds for General Education Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77907	Charter Communications Entertainment 1 LLC DBA Charter Media – St. Louis Fairview Heights, IL	Cable TV ads for the period of October 1, 2007 through June 30, 2008. For University Communications. (Sole Source)	\$40,026.14
78148	Ads Up Outdoor Inc. Chicago, IL	Advertising at bus shelters in the Chicago area from October 2007 through December 2007 and March 15, 2008 through June 15, 2008. For University Communications. Requisition approved by the President. (see Requisition #272863-0005.) (Sole Source)	\$59,500.00
78264	Ovid Technologies Inc. Baltimore, MD	Online library services for the period of July 1, 2007 through June 30, 2008. For Library Affairs. Requisition authorized by the President. (see Requisition #272335-0023.) (Sole Source)	\$54,356.00

Orders From The State Required Bid Limit to \$100,000: Service Department Funds			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
75954	Best One Tire & Service of Marion Inc. Marion, IL	Replacement tires and tubes for University vehicles for the period of July 1, 2007 through June 30, 2008. For Travel Service. Requisition approved by the Executive Committee. (see Requisition #200033-0002.) (Renewal of Existing Contract)	\$60,000.00
77973	Shaughnessy Kniep Hawe Paper Company Inc. St. Louis, MO	Carnival Vellum Text and Cover paper in various weights and sizes for the period of July 1, 2007 through June 30, 2008. For Printing & Duplicating Service. (Renewal of Existing Contract)	\$48,000.00
78499	University Corporation for Advanced Internet Development DBA Internet2 Ann Arbor, MI	Internet2 membership dues for the period of January 1, 2008 through December 31, 2008. For Information Technology. (Sole Source)	\$32,000.00

Orders From The State Required Bid Limit to \$100,000: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78124	Suites Colibri Hotel Oaxaca, Mexico	Lodging expenses for site coordinators and participants in the Elderhostel Program from October 28, 2007 through December 27, 2007. For School of Social Work. (Sole Source)	\$47,900.00

Orders From The State Required Bid Limit to \$100,000: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78314	Public Broadcasting Service Charlotte, NC	Broadcasting rights for the period of October 1, 2007 through June 30, 2008. For Broadcasting Service. (Sole Source – Quasi-Government Entity)	\$34,185.00

Orders From The State Required Bid Limit to \$100,000: <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
76193	Fisher Scientific Company LLC Hanover Park, IL	Laboratory supplies for the period of July 1, 2007 through June 30, 2008. For Student Medical Benefit – Primary Care. Requisition approved by the President. (see Requisition #210509-0004.) (Pricing per IPHEC Contract)	\$55,000.00

76810	D Entertainment Group East Peoria, IL	Labor, materials and equipment to upgrade and modify the existing architectural lighting system in the SIUC Student Center Ballrooms. For Student Center. (Sole Source)	\$41,911.66
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Orders From The State Required Bid Limit to \$100,000: *Restricted Funds for General Educational Operations*

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77189	Structural Systems Technology Inc. McLean, VA	Painting, maintenance and repair of tower, lighting and fixtures of the TV tower in Olney, IL. For Broadcasting Service. Requisition approved by the Executive Committee. (see Requisition #8147.) This Request for Quotation was awarded to two vendors. (See PO#77781) (Formal bids were received from three other vendors. Seventeen vendors did not reply.)	\$86,000.00
77876	Agilent Technologies Wilmington, DE	Gas chromatography equipment for the Coal Research Center. For Mechanical Engineering. Requisition approved by the President. (see Requisition #224329-0002.) (Sole Source)	\$87,446.40

78564	Amirix Systems Inc. DBA VEMCO Halifax, Canada	VR2W coded underwater receiver and accessories. For Fisheries & Illinois Aquaculture Center. (Sole Source)	\$49,555.00
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Orders From The State Required Bid Limit to \$100,000: Multi-Account Distributions

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77781	Abhe & Svoboda Inc. Prior Lake, MN	<p>Painting, maintenance and repair of tower, lighting and fixtures of the radio tower in Carbondale, IL. For Broadcasting Service.</p> <p>This Request for Quotation was awarded to two vendors. (See PO#77189)</p> <p><i>Non-appropriated Funds for General Educational Operations</i> 206108 \$13,388.00</p> <p><i>Restricted Funds for General Educational Operations</i> 240682 \$20,082.00</p> <p>(Formal bids were received from three other vendors. Seventeen vendors did not reply.)</p>	\$33,470.00

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND OVER
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Purchase Orders and Contracts of \$100,000 and Over:</u> <i>Service Department</i>			
<i>Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
75941	Wright Express Financial Services Corporation Carol Stream, IL	Gasoline, oil, anti-freeze and other commodities for University fleet vehicles for the period of July 1, 2007 through June 30, 2008. For Travel Service. Requisition approved by the Executive Committee. (see Requisition #200033-0011.) (Pricing per CMS Contract)	\$200,000.00
78149	SBC Datacomm Inc. Chicago, IL	Cisco equipment and accessories. For Information Technology. Requisition approved by the Executive Committee. (see Requisition #200109-0041.) (Sole Source)	\$259,572.42

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78339	Thomson Shore Inc. Dexter, MI	<p>Printing and binding of casebound and perfectbound books for the period of November 1, 2007 through June 30, 2010. For University Press.</p> <p>Requisition approved by the Executive Committee. (see Requisition #206199-0002.)</p> <p>(The Request for Proposal process was utilized. Two vendors were awarded. (see PO #78340) One other vendor submitted a proposal. Twenty-nine vendors did not reply. A committee reviewed the proposals and the awards were made based on the review of specific criteria including but not solely on pricing.)</p>	\$700,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78340	Sheridan Books Inc. Chelsea, MI	<p>Printing and binding of casebound and perfectbound books for the period of November 1, 2007 through June 30, 2010. For University Press.</p> <p>Requisition approved by the Executive Committee. (see Requisition #206199-0002.)</p> <p>(The Request for Proposal process was utilized. Two vendors were awarded. (see PO #78339) One other vendor submitted a proposal. Twenty-nine vendors did not reply. A committee reviewed the proposals and the awards were made based on the review of specific criteria including but not solely on pricing.)</p>	\$350,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78412	Chartersearch Inc. Lake Mary, FL	<p>Charter flights for the Men's and Women's basketball teams. For Intercollegiate Athletics.</p> <p>Requisition approved by the Executive Committee. (see Requisition #080000-8571.)</p> <p>Quotations Received:</p> <p>Shorts Travel Management Waterloo, IA \$168,178.05</p> <p>CSI Aviation (Did not meet specifications) Albuquerque, NM \$173,235.00</p> <p>Trans States Airlines Bridgeton, MO \$175,188.00</p> <p>Air Fax Airline Marketing Associates Inc. Cumming, GA \$203,840.00</p> <p>(Nine vendors did not reply.)</p>	\$139,884.83

Purchase Orders and Contracts of \$100,000 and Over: <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78131	Beck Bus Transportation Corporation Carbondale, IL	<p>Mass transit services for the period of August 15, 2007 through August 14, 2008. For the Student Center.</p> <p>Requisition approved by the Executive Committee. (see Requisition #212102-6482.)</p> <p>(Renewal of Existing Contract)</p>	\$1,394,180.50

Purchase Orders and Contracts of \$100,000 and Over: <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78316	Public Broadcasting Service Charlotte, NC	Member Service Assessment fee for the period of October 1, 2007 through June 30, 2008. For Broadcasting Service. Requisition authorized by the President. (see Requisition #240934-0002.) (Sole Source – Quasi-Government Entity)	\$108,932.25
78317	Public Broadcasting Service Charlotte, NC	National Program Service fee for the period of October 1, 2007 through June 30, 2008. For Broadcasting Service. Requisition authorized by the President. (see Requisition #240934-0003.) (Sole Source – Quasi-Government Entity)	\$399,073.50
78332	National Public Radio Inc. Baltimore, MD	Program fees for the period of October 1, 2007 through September 30, 2008. For Broadcasting Service. Requisition authorized by the President. (see Requisition #240935-0001.) (Sole Source – Quasi-Government Entity)	\$115,913.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78414	Family Advocacy Services Carbondale, IL	Subaward agreement to reimburse vendor for monthly expenses incurred for the project entitled Project Yes: Empowering Youth for the period of September 1, 2007 through August 31, 2008. For College of Education and Human Services. Requisition authorized by the President. (see Requisition # 224195-0001.) (Exempt from bidding – grant)	\$137,132.00

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF NOVEMBER 2007
SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE

Section	Quantity	Amount
Professional & Artistic Services Less than \$20,000.00	18	\$70,863.65
Professional & Artistic Services Over \$20,000.00	0	\$0
Less than State Required Bid Amount	45	\$255,925.49
State Required Bid Amount to \$100,000.00	2	\$132,644.00
\$100,000.00 and Over	4	\$1,136,294.00
Total	69	\$1,595,727.14

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE ATTACHMENT FOR DEFINITION OF FUNDS.

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	18	\$70,863.65

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF LESS THAN \$100,000
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Orders Under State Required Bid Amount</u>	<u>Quantity</u>	<u>Amount</u>
	45	\$255,925.49

<u>Orders of State Required Bid Amount to \$100,000: State Appropriated Funds</u>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78432	SBC Datacomm Incorporated DBA AT&T Datacomm Springfield, IL	Cisco equipment for several infrastructure projects and maintenance software for various locations at the School of Medicine. (Pricing per CMS contract.)	\$40,844.00

<u>Orders of State Required Bid Amount to \$100,000: Service Department Funds</u>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78328	Johnson Controls Springfield, IL	Remodeling work by the temperature control contractor for the Reproductive Endocrinology project at 751 N. Rutledge, Springfield, IL. Order awarded by the Board in Session on 11/8/07. (Formal bids received from no other vendor. One (1) other firm was invited to bid.)	\$91,800.00

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND OVER
AWARDED DURING THE MONTH OF NOVEMBER 2007

Purchase Orders and Contracts of \$100,000 and Over: <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78323	United Constructors Building Corporation Springfield, IL	Remodeling work by the general contractor for the Reproductive Endocrinology project at 751 N. Rutledge, Springfield, IL. For Physical Plant. Order awarded by the Board in Session on 11/8/07. Other Quotations Received: Halverson Construction Springfield, IL \$509,845.00 Johnco Construction Mackinaw, IL \$511,500.00 Evans Construction Springfield, IL \$511,762.00 R. D. Lawrence Springfield, IL \$584,892.00 Associated Constructors Bloomington, IL \$621,000.00 (Formal bids received from six (6) vendors, four (4) firms did not bid and two (2) firms did not reply.)	\$428,000.00

78324	R J Power Plumbing & Heating Company Springfield, IL	<p>Remodeling work by the ventilation contractor for the Reproductive Endocrinology project at 751 N. Rutledge, Springfield, IL.</p> <p>For Physical Plant.</p> <p>Order awarded by the Board in Session on 11/8/07.</p> <p>Other Quotations Received:</p> <p>E. L. Pruitt Springfield, IL \$212,424.00</p> <p>(Formal bids received from one (1) other vendor, five (5) other firms were invited to bid. Two (2) firms did not bid and three (3) did not reply.)</p>	\$189,853.00
78326	Petersburg Plumbing & Heating Company Incorporated Petersburg, IL	<p>Remodeling work by the plumbing contractor for the Reproductive Endocrinology project at 751 N. Rutledge, Springfield, IL.</p> <p>For Physical Plant.</p> <p>Order awarded by the Board in Session on 11/8/07.</p> <p>Other Quotations Received:</p> <p>E. L. Pruitt Springfield, IL \$368,557.00</p> <p>(Formal bids received from one (1) other vendor. Five (5) other firms were invited to bid. One (1) firm did not bid and four (4) did not reply.)</p>	\$280,656.00

78327	Progressive Electric Incorporated Springfield, IL	Remodeling work by the electrical contractor for the Reproductive Endocrinology project at 751 N. Rutledge, Springfield, IL. For Physical Plant. Order awarded by the Board in Session on 11/8/07. (Formal bids received from no other vendor. Four (4) firms were invited to bid but did not choose to do so.	\$237,785.00
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Southern Illinois University
Board of Trustees
January 17, 2008

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF OCTOBER 2007
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

<u>Section</u>	<u>Quantity</u>	<u>Amount</u>
Professional & Artistic Services Less Than \$20,000.00.	83	\$136 ,785.78
Professional & Artistic Services \$20,000.00 and Over	4	\$775,958.00
Less than State Required Bid Amount	454	\$642,518.55
State Required Bid Amount to \$100,000.00	7	\$458,042.81
\$100,000.00 and Over	3	\$552,228.00
Total	551	\$2,565,533.14

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE DEFINITION OF FUNDS ATTACHMENT

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF OCTOBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	83	\$136,785.78

<u>Fees of \$20,000 and Over:</u> <i>State Appropriated</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78237	SIU Edwardsville Foundation Edwardsville, Illinois	Foundation payment for Alumni Services For University Advancement and Foundation Operations Sole source	\$190,000.00
78239	Creativille Incorporated Edwardsville, Illinois	Freelance graphic design services for University Marketing and Communications during the period October 26, 2007 through June 30, 2008 For University Marketing and Communications Two (2) vendors invited to bid; one (1) vendor downloaded bid from Bulletin	\$32,000.00

<u>Fees of \$20,000 and Over:</u> <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78141	McCollum Michael Caseyville, Illinois	Co-Director Illinois ASPIRE South during the period October 1, 2007 through September 30, 2008 For Early Intervening Services and Responses Exempt from bidding; contract with vendor included in approved grant proposal	\$30,720.00

Fees of \$20,000 and Over: <i>Plant Funds Non-Appropriated</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78185	Hastings & Chivetta Architects Incorporated Saint Louis, Missouri	Architect services for the expansion of the Student Fitness Center For Student Fitness Activities Center Expansion Purchase requisition approved by the Executive Committee of the Board of Trustees Qualifications Based Selection	\$523,238.00

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF STATE
REQUIRED BID AMOUNT TO \$100,000
AWARDED DURING THE MONTH OF OCTOBER 2007

<u>Purchase Orders and Contracts of Less Than State Required Bid Amount</u>	<u>Quantity</u>	<u>Amount</u>
	454	\$642,518.55

<u>Purchase Orders and Contracts of State Required Bid Amount to \$100,000:</u> <i>State Appropriated Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78187	EBSCO Industries Incorporated Cary, Illinois	Library materials and periodicals For Lovejoy Library School of Dental Medicine Pricing per IPHEC contract	\$47,000.00

<u>Purchase Orders and Contracts of State Required Bid Amount to \$100,000:</u> <i>Non-Appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78134	SBC Datacomm Incorporated DBA AT&T Datacomm Springfield, Illinois	Purchase of networks firewall system For Information Technology Student Fee Expenditures Seven (7) vendors invited to bid; two (2) vendors downloaded bid from Bulletin; four (4) vendors submitted bid; one (1) vendor submitted a no bid; two (2) invited vendors did not respond e Security To Go Irvine, California \$58,117.00 Fishnet Security Saint Louis, Missouri \$58,332.60 Konsultek Elgin, Illinois \$61,936.88 Purchase requisition approved by the President	\$57,271.50

Purchase Orders and Contracts of State Required Bid Amount to \$100,000:
Non-Appropriated Funds for General Educational Operations

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78076	Key Government Finance Incorporated Superior, Colorado	Renewal of Financing contract for Dell Computers for the School of Pharmacy For School of Pharmacy Activities Pricing per IPHEC contract	\$32,267.81

Purchase Orders and Contracts of State Required Bid Amount to \$100,000:
Auxiliary Enterprise Funds

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77906	The Douglas Stewart Company Madison, Wisconsin	Merchandise for resale in the Morris University Center Bookstore For Funded Debt University Center Bookstore Three (3) vendors invited to bid; two (2) vendors did not respond; one (1) vendor submitted a bid Purchase requisition authorized by the President	\$100,000.00

Purchase Orders and Contracts of State Required Bid Amount to \$100,000:
Restricted Funds for General Educational Operations

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78027	Southern Illinois Collegiate Common Market Herrin, Illinois	Meal service for SIUE Charter School students For School Lunch ISBE Exempt from bidding; contract between two (2) government entities	\$43,921.00

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND
OVER AWARDED DURING THE OCTOBER OF 2007

Purchase Orders and Contracts of \$100,000 and Over: State Appropriated Funds			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
77971	Reed Elsevier Incorporated DBA Science Direct New York, New York	Library materials; online subscriptions for the period January 1, 2008 through December 31, 2008 For Library Materials and Access Renewal of existing contract	\$143,000.00

Purchase Orders and Contracts of \$100,000 and Over: Service Cash			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78082	Springfield Flooring Solutions Springfield, Illinois	Open order for rubber floor tile and adhesive For Facilities Management Five (5) vendors invited to bid; four (4) vendors submitted bids; one (1) vendor submitted a no bid Vallow Floor Coverings, Incorporated Edwardsville, Illinois \$213,355.00 Lombardi Interiors Granite City, Illinois \$232,053.00 Rademacher Building Center Gifford, Illinois \$230,050.00 Requisition approved by the Executive Committee of the Board of Trustees	\$200,000.00

Purchase Orders and Contracts of \$100,000 and Over: *Non-Appropriated Funds for General Educational Operations*

<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78216	Getinge USA Incorporated	Dental equipment for the sterilization unit at the School of Dental Medicine For School of Dental Medicine Facility and Equipment One (1) vendor invited to bid; ten (10) vendors downloaded bid from Bulletin; two (2) vendors submitted bids Northwester Delta BC Canada	\$209,228.00 \$305,947.96
	Rochester, New York	Requisition approved by the Executive Committee of the Board of Trustees	

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF NOVEMBER 2007
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

<u>Section</u>	<u>Quantity</u>	<u>Amount</u>
Professional & Artistic Services Less Than \$20,000.00.	71	\$71,338.89
Professional & Artistic Services \$20,000.00 and Over	4	\$185,695.00
Less than State Required Bid Amount	455	\$698,047.32
State Required Bid Amount to \$100,000.00	3	\$185,000.00
\$100,000.00 and Over	1	\$185,000.00
Total	534	\$1,325,081.21

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.
SEE DEFINITION OF FUNDS ATTACHMENT

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF NOVEMBER 2007

<u>Fees of Less Than \$20,000</u>	<u>Quantity</u>	<u>Amount</u>
	71	\$71,338.89

Fees of \$20,000 and Over: <i>State Appropriated Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78416	Ruffalocody Incorporated Cedar Rapids, Iowa	Telemarketing services for the period November 12, 2007 through June 30, 2008 Office of University Relations Sole source Purchase requisition authorized by the President	\$50,000.00

Fees of \$20,000 and Over: <i>Non-Appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78483	Strategic Marketing Affiliates Incorporated Atlanta, Georgia	Consulting services for reclassification from NCCA Division II to NCAA Division I Intercollegiate Athletics Five (5) vendors invited to bid; four (4) vendors submitted bids; one (1) vendor disqualified; not enough experience Purchase requisition authorized by the President	\$50,000.00

Fees of \$20,000 and Over: <i>Restricted Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78494	Hill James Kenneth O'Fallon, Illinois	Evaluator services for Illinois ASPIRE South during the period October 1, 2007 through September 30, 2008 Early Intervening Services & Responses Exempt from bidding; contract with vendor specified in grant proposal	\$22,080.00
78510	Southern Illinois University Carbondale Carbondale, Illinois	Co-Investigators for Illinois ASPIRE Grant for the period October 1, 2007 through September 30, 2008 Early Intervening Services & Responses Exempt from bidding; contract between two government entities Purchase requisition authorized by the President	\$63,615.00

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND
OVER AWARDED DURING THE NOVEMBER OF 2007

Purchase Orders and Contracts of \$100,000 and Over: <i>Auxiliary Enterprise Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
78516	VF Outdoor Incorporated Appleton, Wisconsin	Miscellaneous wearing apparel and like items for resale in the University Bookstore for the period of November 11, 2007 through June 30, 2008 University Center Bookstore Thirty-two (32) vendors invited to bid; seven (7) vendors submitted bids Purchase requisition approved by the Board of Trustees	\$185,000.00

DEFINITION OF FUNDS

Auxiliary Enterprise Funds

An auxiliary enterprise is an entity which exists to furnish services to students, faculty, or staff and which charges a fee related to the cost of the service. These accounts are operated on an annual budget based on their estimate of operating income and expense; including bond interest expense and provisions for bond retirement if applicable.

Non-appropriated Funds for General Educational Operations

University Treasury funds administered under the direction of the Board of Trustees through a faculty or staff fiscal officer for appropriate purposes to benefit the University, its students, faculty, staff, and other constituencies. The accounts may have a working balance and receive revenues from services or products rendered, reimbursements, or other sources with expenditures and transfers made to carry on approved projects and activities.

Plant Funds - State Appropriated to the University

Funds resulting from bills passed by the Legislature and approved by the Governor, providing the University with general revenue tax funds for capital expenditures usually for specific projects.

Plant Funds - State Appropriated to the Capital Development Board

The Capital Development Board was created by the Illinois State Legislature to provide buildings and other facilities for State agencies. These funds are derived from the sale of bonds by the Capital Development Board. All purchases are made on behalf of the Capital Development Board.

Plant Funds - Non-appropriated

Non-appropriated funds for capital improvement projects as stipulated by the particular origin or source of revenue. Most of these funds are derived from federal construction grants, parking fees, and fee assessments to students.

Restricted Funds for General Educational Operations

Non-appropriated funds restricted as to usage by outside agencies or persons such as scholarship funds and research grants and contracts.

Service Department Funds

A service department is defined as an entity that provides, to the various units of the University, services that might be purchased from commercial sources, but that for reasons of convenience, cost, or control, are more effectively provided through a unit of the University. Amounts expended in providing services to University departments are recovered by charging the using departments.

State Appropriated Funds for General Education Operations

Monies resulting from bills passed by the Legislature and approved by the Governor provide the University with general tax funds for operating expenses and the authority to expend funds deposited to the SIU Income Fund for operations.

Southern Illinois University

Board of Trustees

September 4, 2000

APPROVED REQUISITION POLICY AND PROCEDURE STATEMENT

Policy Statement-General - The Board of Trustees of Southern Illinois University has delegated to each Purchasing Officer, through appropriate administrative channels, the authority to purchase goods and services. All purchases are made in accordance with Higher Education Procurement Rules approved by the Board, the Procurement Policy Board, the Chief Procurement Officer of Higher Education, and the Joint Committee on Administrative Rules, and filed with the Secretary of State.

Prior Approval Required - Prior approval is required by the Board, or any two of the three members of the Executive Committee, before the commitment of funds can be made in the following cases:

1. For requisitions involving the commitment of \$100,000 or more. This requirement also includes requisitions requesting multiple deliveries over a period of time. Additional prior approval of a supplemental requisition will be required if the amount of the supplement is in excess of 20% of the amount originally approved, or \$10,000 whichever is greater.
2. For requisitions involving the commitment of \$50,000 to \$99,999 when such action is deemed appropriate by the President after that officer's review of such requisitions. Fiscal officers will first obtain appropriate internal approvals on such requisitions in accordance with University policy. Each requisition will be forwarded with a letter of justification to the Purchasing Officer for review.

A letter of justification shall state the need, the source and availability of funds, the methods of procurement, and a recommendation for purchase award. Should the source of funds be identified as a service department, the documentation must include the title of the actual account to ultimately be charged and the appropriate individuals responsible for administering the account. Letters and attached requisitions will be forwarded from the Purchasing Officers for presentation to the Chancellor for transmittal to the Office of the President where it is reviewed and forwarded to members of the Executive Committee with a recommendation for appropriate action.

Prior approval by the Board of Trustees is required before the commitment of funds can be made for requisitions for fixed improvements projects or annual needs by subdivision of work for renovation, repair, and maintenance activities where the entire project cost or annual need by subdivision of work is \$100,000 or more. The fiscal officer will obtain appropriate internal approvals on the requisitions in accordance with University policy. The Board of Trustees shall approve the project, the budget, each major design consultant, the plans, specifications, and details. The Board shall receive the bids and award all contracts.

Prior Approval Not Required - Authorization by the Board of Trustees and/or the Executive Committee for expenditure of funds is not required prior to the commitment of funds in the following instances:

For requisitions involving a commitment of less than \$100,000, provided that the President's approval is obtained for commitments of \$50,000 or more.

For requisitions involving expenditures of a routine nature necessary for normal and usual operation of the University, where there is only one source of supply or in actual practice no price selection is possible; such instances include, but are

not limited to:

- a. Postal charges purchased from the Postmaster and locked in the postage meter machine.
- b. Postage stamps, post cards, and bulk mailing.
- c. Telephone service.
- d. Electrical energy.
- e. City water and sewage charges.
- f. Freight, express, and interstate moving expenses.
- g. Annual renewals for rental of various physical facilities.
- h. Annual renewal insurance premiums in years subsequent to the year in which the original insurance was contracted.
- i. Subscriptions to journals and periodicals.
- j. Books and bound periodicals.
- k. Professional and technical services.
- l. Credit card encumbrances for usual and customary automotive service station charges. Repair work other than the minor or emergency type must have previous approval of Transportation Service.
- m. Annual rental of equipment in years subsequent to the year in which the original requisition was approved for installation, such as data processing equipment, photostatic copiers, accounting machines, and similar items.
- n. Annual maintenance contracts provided by a manufacturer or his agent for the equipment made by them.
- o. Payments for items from specific single-item appropriations, such as CDB lease rental payment, retirement contributions, and fire protection, but excluding capital items.
- p. In emergencies involving public health, public safety, or where immediate expenditure is necessary for repairs to University property in order to protect against further loss of or damage to University property, to prevent or minimize serious disruption in University services, or to insure the integrity of University records.
- q. Where the goods or services are procured from another governmental agency.
- r. Purchases of and contracts for office equipment and associated supplies when such contracts provide for prices that are equal to or lower than Federal General Services Administration contracts and when such contracts or pricing result in economical advantage to the University.

For requisitions involving commodities and stock equipment for internal distribution through normal procedures of established storeroom and service units and resale necessary for normal and usual operation of the University, where there

are various sources of supply. This category will include, but is not limited to, commodities and stock equipment for the following operations:

- a. Food Services
- b. Central Stores/Stockless Commodity agreements
- c. Pharmacy
- d. Student Center Bookstore

In the case of purchases which fall within the above-mentioned exceptions, neither the approval of the Executive Committee nor the Board of Trustees is required, but the appropriate internal approvals in accordance with University policy are required.

The various offices and departments of the University shall communicate their requirements for commitments to the appropriate office by means of a requisition. When properly approved, the document constitutes authority for making commitments according to the procedures described in these regulations.

Monthly Reporting Procedure

The Purchasing Offices of each University shall prepare an information report monthly, summarizing all purchase orders and contracts against University funds for the period and shall submit such reports to the President and the Board of Trustees.

The report of Southern Illinois University at Carbondale shall consist of two parts: One for the University excluding the School of Medicine and one for the School of Medicine. The Office of the President and the Office of the Board of Trustees transactions shall be included in the University section.

Each part of each report shall be divided into three sections:

A section entitled "Detailed Report of Speaking and Performing Fees, Consultants, and Architectural and Engineering Fees over \$5,000" that provides:

- a. A summarization of those orders under \$5,000 which shows the total of the number of orders with an aggregate dollar total.
- b. A list of all orders of \$5,000 or more containing information on order number, type of funds, vendor, brief description, and amount.

A section on all other Purchase Orders and Contracts under \$50,000 that provides:

- a. A summarization of those orders under \$10,000 which shows the total of the number of orders with an aggregate dollar total.
- b. A list of all orders between \$10,000 and \$50,000, containing information on order number, type of funds, vendor, brief description, and amount.

3. A section on all orders of \$50,000 or more containing information on order number, type of funds, brief description, amount, a list of bidders with amount of their bid, the number of vendors invited to bid and declining, information on Executive Committee or President's approval, and the basis of award if other than low bid meeting specifications.

Southern Illinois University
Board of Trustees
January 17, 2008

CHANGES IN FACULTY-ADMINISTRATIVE PAYROLL – SIUC

The following changes in faculty-administrative payroll are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Chancellor. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1. Allen, James S.	Director (75%)* / Professor (25%)	University Core Curriculum/ History	07/01/2007		\$ 8,506.00/mo \$102,072.00/FY
2. Baker, Mary Ann	Researcher I	SIU Foundation	10/15/2007		\$ 2,250.00/mo \$27,000.00/FY
3. Banker, Steven E.	Senior Research Development Specialist (Former: Research Project Specialist)	Research Development & Administration	12/01/2007	5.00%	\$ 4,869.00/mo \$58,428.00/FY (Previous Salary- \$ 4,637.00/mo \$55,644.00/FY)
4. Bennett, Tena M.	Assistant Director (Former: Coordinator)	Student Center (Former: Recreational Sports & Services)	12/03/2007	50.43%	\$ 4,416.66/mo \$52,999.92/FY (Previous Salary- \$ 2,936.00/mo \$35,232.00FY)
5. Chang, Roger Feng-Cheng	Director (51%)/ Associate Professor of Technology (49%) (Former: Chairperson of Technology)	College of Engineering Outreach Programs	01/01/2008		\$ 8,621.00/mo \$103,452.00/FY

6.	Culton, Kenneth W.	Coordinator of Social Work Services (50%)	Clinical Center	10/10/2007		\$ 2,046.00/mo \$24,552.00/FY
7.	Dunn, Scott A.	Coordinator for Compliance & Publications*	Records & Registration	10/19/2007		\$ 3,048.00/mo \$36,576.00/FY
8.	Fix, Douglas F.	Chair (100%) / Associate Professor (0%) (Former: Interim Chair (100%) / Associate Professor (0%))	Microbiology	09/16/2007	17.00%	\$ 8,745.00/mo \$104,940.00/FY (Previous Salary- \$ 7,474.50/mo \$89,694.00/FY)
9.	Harbin, Michael S.	Coordinator of Recruitment & Retention (Former: Academic Advisor)	Crime, Delinquency, & Corrections Center	10/22/2007	21.12%	\$ 3,917.00/mo \$47,004.00/FY (Previous Salary- \$ 3,234.00/mo \$38,808.00/FY)
10.	Kelly, Cheri W.	Assistant Professor (Former: Clinical Assistant Professor)	ASA-School of Allied Health	11/01/2007	12.26%	\$ 6,667.00/mo \$80,004.00/FY (Previous Salary- \$ 5,939.00/mo \$71,268.00/FY)
11.	Lennon, Dale	Head Football Coach	Intercollegiate Athletics	1/02/2008		\$ 16,667.00/mo \$200,004.00/FY
12.	Marik, Akami	Field Representative	School of Law	12/01/2007		\$ 3,404.00/mo \$40,848.00/FY
13.	Massie, John E.	Assistant Director (Former: Coordinator of Wellness Programming)	Student Health Center	11/01/2007	21.50%	\$ 6,500.00/mo \$78,000.00/FY (Previous Salary- \$ 5,350.00/mo \$64,200.00/FY)
14.	McCurry, Rickey N.	VC for Institutional Advancement**	VC for Institutional Advancement	11/01/2007	11.18%	\$ 16,667.00/mo \$200,004.00/FY (Previous Salary- \$ 14,991.00/mo \$179,892.00/FY)

15.	McLernon, Michelle Y.	Coordinator of Wellness Programming (Former: Health Education Specialist)	Student Health Center	10/24/2007	13.47%	\$ 3,800.00/mo \$45,600.00/FY (Previous Salary- \$ 3,349.00/mo \$40,188.00/FY)
16.	Owens, Terry A.	Associate Dean (Former: Director)	College of Applied Sciences & Arts	12/01/2007	19.47%	\$ 9,000.00/mo \$108,000.00/FY (Previous Salary- \$ 7,533.00/mo \$90,396.00/FY)
17.	Schwartz, Sonjie	Senior Research Development Specialist (Former: Research Project Specialist)	Research Development & Administration	12/01/2007	20.02%	\$ 4,718.00/mo \$56,616.00/FY (Previous Salary- \$ 3,931.00/mo \$47,172.00/FY)
18.	Singh-Gupta, Vidya	Senior Lecturer (50%)* (Former: Visiting Lecturer (50%))	Electrical & Computer Engineering	01/01/2008	4.14%	\$ 2,516.00/mo \$22,644.00/AY (Previous Salary- \$ 2,416.00/mo \$21,744.00/AY)
19.	Suarez, Carmen	Director, Office of Diversity & Equity (Former: Coordinator for Diversity & Equity)	Associate Chancellor-Diversity	10/22/2007		\$ 8,260.00/mo \$99,120.00/FY
20.	Suarez, Michelle J.	Interim Executive Director (Former: Assistant Director)	Alumni Services	10/22/2007	14.57%	\$ 6,250.00/mo \$75,000.00/FY (Previous Salary- \$ 5,455.00/mo \$65,460.00/FY)
21.	Viswanathan, Ramanarayanan	Interim Dean	College of Engineering	1/05/2008	7.69%	\$ 13,000.00/mo \$156,000.00/FY (Previous Salary- \$ 12,071.22/mo \$144,854.64/FY)

22.	Woolf, Thomas E.	Associate Director**	University Communications	10/30/2007	9.74%	\$ 5,833.33/mo \$69,999.96/FY (Previous Salary- \$ 5,315.67/mo \$63,788.04/FY)
23.	Wright, Toni K.	Instructor*	Headstart	01/01/2008	6.38%	\$ 3,337.00/mo \$30,033.00/AY (Previous Salary- \$ 3,137.00/mo \$28,233.00/AY)

*Change from term to continuing appointment.

**Salary increase within two reporting levels of the Chancellor.

B. Leaves of Absence With Pay

	<u>Name</u>	<u>Type of Leave</u>	<u>Department</u>	<u>% of Leave</u>	<u>Date</u>
1.	Migone, Aldo	Sabbatical	Physics	100%	01/01/2009- 06/30/2009 (This leave supercedes leave previously reported as 01/01/2008- 06/30/2008)

C. Awards of Tenure – None To Be Reported

D. Promotions – None To Be Reported

The following changes in faculty-administrative payroll at the School of Medicine/Springfield campus are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Dean and Provost. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

	<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1.	Graham, David	Assistant Professor of Clinical Family & Community Medicine	Family & Community Medicine-Core	01/07/2008		\$ 22,916.67/mo \$275,000.04/FY

2.	Heuschober, Connie	Assistant Provost for Financial Affairs	Financial Affairs	11/01/2007	\$ 10,000.00/mo \$120,000.00/FY
3.	Waters, Theresa	Electronic Health Record Educational Specialist	Education & Curriculum	10/22/2007	\$ 4,833.33/mo \$57,999.96/FY
4.	Worrall, Laura	Assistant Director of Continuing Medical Education	Continuing Education	11/01/2007	\$ 3,916.67/mo \$47,000.04/FY

B. Leaves of Absence with Pay – None To Be Reported

C. Awards of Tenure – None To Be Reported

D. Promotions – None To Be Reported

Southern Illinois University
Board of Trustees
January 17, 2008

CHANGES IN FACULTY-ADMINISTRATIVE PAYROLL – SIUE

The following changes in faculty-administrative payroll are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Chancellor. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

	<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1.	Bergan, Christine	Assistant Professor	School of Education	1/01/2008		\$5,100/mo \$45,900/AY
2.	Brown, Jeffrey	Director of Planned Giving	Office of University Relations	12/06/2007		\$6,375/mo \$76,500/FY
3.	Donsbach, Christina	Director of Development	School of Education	11/12/2007		\$4,441/mo \$53,292/FY
4.	Pownall, Phillip	Director of Disability Support Services	Disability Support Services	01/02/2008		\$4,441/mo \$53,292/FY
5.	Rasch, Elizabeth	Instruction Specialist	Lovejoy Library	11/05/2007		\$3,000/mo \$36,000/FY
6.	Regagnon, Stephanie	Assistant Director of Commercial-ization	Ethanol	12/17/2007		\$6,625/mo \$79,500/FY
7.	Renner, Roxanne	Academic Adviser	Academic Counseling & Advising	01/02/2008		\$2,625/mo \$31,500/FY
8.	Sanders, Elizabeth	Academic Adviser	Academic Counseling & Advising	01/02/2008		\$2,625/mo \$31,500/FY
9.	Sears, Patrick	Enrollment Technical Support Specialist	Office of the Registrar	11/12/2007		\$3,334/mo \$40,008/FY

B. Leaves of Absence with Pay - None to be reported

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR HONORARY DEGREE, SIUC

Summary

The President, on the recommendation of the Honorary Degree and Distinguished Service Award Committee and the Chancellor of Southern Illinois University Carbondale, presents to the Board of Trustees a resolution recommending that Mr. Hedayat Amin-Arsala be awarded the Honorary Degree, Doctorate of Humane Letters at the May 2008 commencement of the College of Liberal Arts, Southern Illinois University Carbondale.

Rationale for Adoption

Mr. Amin-Arsala was born in Kabul, Afghanistan. He grew up in Kabul and attended high school there. He came to the United States for college and obtained his B.A. (1968) and M.A. (1969) in Economics from Southern Illinois University. He was active in student government and involved in Model United Nations where he served as Secretary General. He also completed requirements for a doctoral candidacy in economics at George Washington University.

Between 1969 and 1987 Mr. Amin-Arsala worked for the World Bank, starting with their young professionals program and later holding various economic and senior operational posts. In 1987, Mr. Amin-Arsala left the World Bank and returned to Afghanistan to join the Afghan resistance against the Soviet occupation. Since then he has been among a handful of influential and professionally trained Afghans developing self-government for the Afghan people. During that liberation effort, he served as a senior advisor and member of the Supreme Council of the Afghan Unity of Mujahideen. For three years beginning in 1989, he served as Minister of Finance of the Afghan Interim Government in exile. In 1993, Mr. Amin-Arsala became Foreign Minister in the post-communist regime in Afghanistan.

When internal conflicts ensued in Afghanistan, Mr. Amin-Arsala with a number of other colleagues worked for peace through the formation of a broad-based government acceptable to the people of Afghanistan as determined by a Loya Jirga (grand national assembly), a traditional gathering of Afghan elders. The former king of Afghanistan, His Majesty Mohammed Zahir Shah, asked to lead this effort, appointed Mr. Amin-Arsala as a senior member of the Executive Council organized to form the Loya Jirga.

Mr. Amin-Arsala has also played a key role in the post 9/11 Intra-Afghan Bonn Conference that produced a political roadmap after the fall of the Taliban regime and was appointed Vice Chairman and Minister of Finance of the interim administration. In that conference Hamid Karzai was chosen chairman of the administration.

The Loya Jirga met in June 2002 to create a transitional government that would prepare the nation for popular elections. Hamid Karzai was chosen to be President. Karzai in turn named Mr. Amin-Arsala as Vice President. During his time as Vice President, Mr. Amin-Arsala also served as head of the Independent Administrative Reform and Civil Service Commission, the National Census Commission, the Coordination Council and was a member of the Afghan National Security Council.

Mr. Amin-Arsala has traveled extensively and participated in and led Afghan delegations to various international conferences, including representing Afghanistan at several international and regional meetings of heads of states. He speaks Pashto, Dari, English and Urdu and has familiarity with several other languages. Mr. Amin-Arsala was selected as an Outstanding Alumnus in 2006. Clearly, his education at SIUC provided an important foundation for an extraordinary career and life.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

The Honorary Degree and Distinguished Service Award Committee of Southern Illinois University Carbondale, composed of members from the appropriate faculty and constituency groups, recommended this award. The Chancellor reviewed the recommendation from the Committee and, in consultation with the Interim Provost and the Dean of the College of Liberal Arts, recommends this Honorary Degree.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the Honorary Degree, Doctorate of Humane Letters be presented to Hedayat Amin-Arsala, at the May 2008 commencement or some commencement thereafter of Southern Illinois University Carbondale.

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR HONORARY DEGREE, SIUC

Summary

The President, on the recommendation of the Honorary Degree and Distinguished Service Award Committee and the Chancellor of Southern Illinois University Carbondale, presents to the Board of Trustees a resolution recommending that Mrs. Eunice Kennedy Shriver be awarded the Honorary Degree, Doctorate of Humane Letters at the May 2008 commencement of the College of Education and Human Services, Southern Illinois University Carbondale.

Rationale for Adoption

Mrs. Eunice Kennedy Shriver was born in Brookline, Massachusetts, the fifth of nine children of Joseph P. and Rose Fitzgerald Kennedy. Eunice Mary Kennedy received a Bachelor of Science degree in sociology from Stanford University in Palo Alto, California.

Following graduation, she worked for the U.S. State Department in the Special War Problems Division. In 1950, she became a social worker at the Penitentiary for Women in Alderson, West Virginia, and the following year she moved to Chicago to work with the House of the Good Shepherd and the Chicago Juvenile Court. In 1957, Shriver took over the direction of the Joseph P. Kennedy, Jr. Foundation.

The Foundation established in 1946 as a memorial to Joseph P. Kennedy, Jr. – the family's eldest son, who was killed in World War II – has two major objectives: to seek the prevention of intellectual disabilities by identifying its causes, and to improve the means by which society deals with citizens who have intellectual disabilities. Under Shriver's leadership, the Foundation has helped achieve many significant advances, including the establishment of the President Kennedy Committee on Mental Retardation in 1961, development of the National Institute for Child Health and Human Development in 1962, the establishment of a network of university-affiliated facilities and mental retardation research centers at major medical schools across the United States in 1967, the establishment of Special Olympics in 1968, the creation of major centers for the study of medical ethics at Harvard and Georgetown Universities in 1971, the creation of the "Community of Caring" concept for the reduction of intellectual disabilities among babies of teenagers in 1981, the institution of 16 "Community of Caring" Model Centers in 1982, and the establishment of "Community of Caring" programs in 1,200 public and private schools from 1990-2006.

Mrs. Shriver and SIU have a relationship that dates back to 1963 when she visited the campus to attend a conference and meetings concerning recreation programs for the mentally challenged.

Dr. William Freeburg, now deceased, was the Chair of the SIU Recreation and Outdoor Education Department and had developed a camping program at Little Grassy Camp in 1951 for the mentally challenged. This camping program was nationally acknowledged as an innovative and pioneering effort. Mrs. Shriver, a pioneer in her own right, was keenly interested in developing national programs for the mentally challenged. She attended summer courses offered by Dr. Freeberg, selected Little Grassy Camps as the national training headquarters for day camp leaders, requested SIU loan him to the Kennedy Foundation, and fostered efforts that developed into the International Special Olympics Program.

Recognized throughout the world for her efforts on behalf of persons with intellectual disabilities, Shriver has received many honors and awards, including: the Presidential Medal of Freedom, the Legion of Honor, the Priz de la Couronne Francaise, the Mary Lasker Award, the Philip Murray-William Green Award (presented to Eunice and Sargent Shriver by the AFL-CIO), the AAMD Humanitarian Award, the NRPAS national Volunteer Service Award, the Laetare medal of the University of Notre Dame, the Order of the Smile of Polish Children, the Laureus Sports Award, the National Collegiate Athletics Association (NCAA) Theodore Roosevelt Award, and the International Olympic Committee Award.

Mrs. Kennedy-Shriver's honorary degrees include: Yale University, the College of the Holy Cross, Princeton University, Regis College, Manhattanville College, Newton College, Brescia College, Central Michigan University, University of Vermont, Albertus Magnus College, Cardinal Strich University, Georgetown University and Marymount University.

On March 24, 1984, U.S. President Reagan awarded Shriver the Presidential Medal of Freedom, the nation's highest civilian award, for her work on behalf of persons with intellectual disabilities and in 2005 she was honored for her work with Special Olympics as one of the first recipients of a sidewalk medallions on the Extra Mile Point of Light Pathway in Washington, D.C.

As executive vice president of the Joseph P. Kennedy, Jr. Foundation and honorary chairperson of Special Olympics, Eunice Kennedy Shriver has been a leader in the worldwide struggle to improve and enhance the lives of individuals with intellectual disabilities for more than three decades.

It would be a fitting honor for SIU to recognize both the university's role and Mrs. Shriver's dedication to the disabled by awarding an honorary degree to Mrs. Shriver in 2008, the 40th anniversary of the Special Olympics.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

The Honorary Degree and Distinguished Service Award Committee of Southern Illinois University Carbondale, composed of members from the appropriate faculty and constituency groups, recommended this award. The Chancellor reviewed the recommendation from the Committee and, in consultation with the Interim Provost and the Dean of the College of Education and Human Services, recommends this Honorary Degree.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the Honorary Degree, Doctorate of Humane Letters be presented to Mrs. Eunice Kennedy Shriver, at the May 2008 commencement or some commencement thereafter of Southern Illinois University Carbondale.

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR HONORARY DEGREE, SIUC

Summary

The President, on the recommendation of the Honorary Degree and Distinguished Service Award Committee and the Chancellor of Southern Illinois University Carbondale, presents to the Board of Trustees a resolution recommending that Mr. Walter Murch be awarded the Honorary Degree of Fine Arts at the May 2008 commencement of the College of Mass Communication and Media Arts, Southern Illinois University Carbondale.

Rationale for Adoption

Mr. Walter Scott Murch (born July 12, 1943) is an Academy Award-winning film editor/sound designer. He attended The Collegiate School, a private preparatory school in Manhattan, from 1949 to 1961. He then attended Johns Hopkins University from 1961 to 1965, graduating Phi Beta Kappa in Liberal Arts. While at Hopkins, he met future director/screenwriter Matthew Robbins and cinematographer Caleb Deschanel, with whom he staged a number of happenings.

The diversity and range of his filmmaking practice, from editing to sound design to directing, sets him apart in the professional world of filmmaking where craft boundaries tend to be strictly adhered to, and where the approach tends to be traditional and hierarchical. He is the only person in the history of the Academy of Motion Picture Arts and Sciences to be awarded an Oscar for both film editing and best sound [design] in the same year.

His introduction to filmmaking came as a student at the University of Southern California. Shortly after graduating from film school he worked at Encyclopedia Britannica Educational Films. This early experience with education has informed the rest of his career.

His first commercial film job (1958) was as the picture editor of the director's cut of Orson Welles' Touch of Evil. He recently helped to reconstruct Touch of Evil according to Orson Welles' original notes. He went on to work with Francis Ford Coppola and George Lucas to launch American Zoetrope Studios (1969). American Zoetrope was an early adapter of digital filmmaking and pioneered the earliest uses of HDTV.

From the beginning, he was identified as a pioneer in the design and use of new filmmaking tools (including digital editing). The continued development of these tools has changed the entire structure of the filmmaking process.

Mr. Murch began his career working on the "upright Moviola" - the editing machine that came into wide use with the introduction of sound in 1928. In 1972 he switched to using the KEM flatbed editing machine on The Conversation. Although this was his first feature film editing experience, he had the courage and foresight to use this new editing system.

As early as 1968, along with Francis Ford Coppola and George Lucas, he explored the use of one of the earliest computer editing systems, the CMX editor. He had proposed the pioneering step of using it to edit The Godfather, but the studio declined on the basis of expense and lack of sufficient computer storage.

His first experience with the Avid fully digital computer editing system was in 1994 when he edited The English Patient, the first digitally edited film to be awarded an Academy Award for editing.

1995 was a turning point in the history of film editing, as this was the first year that the number of films edited digitally equaled the number of films edited on flatbed editors such as the KEM. Mr. Murch's pioneering work in the practice of digital editing and his teaching of film editing and sound design theory, go beyond what some might think of as simply adjusting to new tools. These digital systems have changed the fundamental ways in which editors work, including:

- impacting how many editors can collaborate on one project (sharing footage via networks allowing for multiple editors, a practice unheard of in the past)
- impacting the number of assistants as well as defining their responsibilities and duties
- requiring that picture editors now be adept at sound editing and special effects editing, since multiple tracks of video and sound allow the picture editor to perform work formerly reserved only for experts in those fields.

1995 was a seminal year for Murch as well, as this is the year of publication of the first edition of his highly original and influential text on film editing In the Blink of an Eye. This book has become one of the top five best selling books at the publisher Silman-James. Murch revised the book in 2001 to include an extensive discussion of "Digital Film Editing: Past, Present, and Imagined Future."

In addition to authoring In the Blink of an Eye, Murch has published many articles on editing and sound design. These articles are the foundational texts for many University courses in film editing and sound design. He has further contributed to the field of education by writing and recording technical commentaries on the DVD releases of his films. He is also featured prominently in The Cutting Edge, a recent feature film about the history and aesthetics of film editing.

Two books have been written about him: The Conversations: Walter Murch and the Art of Editing Film by Michael Ondaatje, and Behind the Seen: How Walter Murch Edited Cold Mountain Using Apple's Final Cut Pro and What This Means for Cinema by Charles Koppelman.

Mr. Murch's decision in 2002 to utilize Apple's Final Cut Pro 3 as the editing system for the film Cold Mountain made another prominent contribution to the academic teaching of film editing. This undertaking was seen as audacious. Rather than going with the established, expensive, and proprietary Avid system, he elected to use a \$995 prosumer application to edit an \$80 million dollar studio feature film. This ambitious and risky undertaking was an invaluable contribution to the further development and adoption of Final Cut Pro as a professional system, now at version 6. Final Cut Pro was in use at many film schools because it was more affordable. University film school graduates could now more seamlessly enter the professional world of film editing because the affordable digital nonlinear editing system to which they have had access has become the equal of the other systems commonly in use in commercial filmmaking.

Finally, the significant contributions to the advancement of the tools and techniques of filmmaking made by Mr. Murch have not been confined to pioneering forays into picture editing. In 1979, when working on Apocalypse Now, Mr. Murch and Francis Ford Coppola invented what became known as the "5.1 sound format" that allows for sound to be played back in 360 degree space. Murch and Coppola mixed the film on cinema's first automated mixing board, influencing the path of sound post-production to the present time. Again, Mr. Murch was the one who coined the term Sound Designer, and along with colleagues helped to elevate the art and impact of film sound design to a new level in terms of both techniques and aesthetics.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

The Honorary Degree and Distinguished Service Award Committee of Southern Illinois University Carbondale, composed of members from the appropriate faculty and constituency groups, recommended this award. The Chancellor reviewed the recommendation from the Committee and, in consultation with the Interim Provost and the Interim Dean of the College of Mass Communication and Media Arts, recommends this Honorary Degree.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the Honorary Degree of Fine Arts be presented to Mr. Walter Murch, at the May 2008 commencement or some commencement thereafter of Southern Illinois University Carbondale.

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR DISTINGUISHED SERVICE AWARD, SIUC

Summary

The President, on the recommendation of the Honorary Degree and Distinguished Service Award Committee and the Chancellor of Southern Illinois University Carbondale, presents to the Board of Trustees a resolution recommending that Dr. David L. Briscoe be awarded the SIUC Distinguished Service Award at the May 2008 commencement of the Graduate School, Southern Illinois University Carbondale.

Rationale for Adoption

Dr. Briscoe graduated from Southern Illinois University Carbondale (SIUC) in 1993 with a Ph.D. in Sociology. While at Southern he was a Graduate Dean's Fellow; Dissertation Research Fellow; and an ICEOP Fellow. He also served as an Instructor and Lecturer in the Black Studies program.

Dr. Briscoe is a tenured faculty member in Sociology and the first American male to be promoted through the ranks to Full Professor in the history of the University of Arkansas at Little Rock.

Dr. Briscoe has spent many years in the field of higher education and has made substantial contributions at the local, state, regional, national and international levels. His service to the university, community, and nation has remained a significant factor in his academic career.

In 2000 the Arkansas House of Representatives appointed Dr. Briscoe to the Arkansas Martin Luther King, Jr. Commission. As a Commissioner, he assisted in the planning and implementation of the 2000 and 2002 National youth Assemblies. These endeavors led to civil rights education of thousands of youth both in Arkansas and throughout the United States. Dr. Briscoe also played a significant role in the planning and implementation of the 2001 Arkansas Martin Luther King, Jr. Leadership Conference. This endeavor led to the education of 600 community leaders in Arkansas and adjoining states on a variety of civic, political, social, and economic issues.

Since 1998, Dr. Briscoe continued to serve in several key community organizations, most notably the Boy Scouts of America. Dr. Briscoe's work with youth through the Boy Scouts of America spans more than forty-three years.

It is estimated that he has touched the lives of more than twenty million youth over the past four decades. Since 1998 he continued to serve in several key community organizations, most notably the Boy Scouts of America. He serves as a National Council member of the Boy Scouts of America, and on several national committees and task forces. These committees and task forces included the National Scoutreach Committee, National Order of the Arrow Committee, National Cub Scout Committee, National Camping Task Force, National Diversity Task Force, and National Junior Leader Training Task Force. These committees and task forces are responsible for developing policies and programs for hundreds of thousands of Scouts throughout the United States.

One particular program of which Mr. Briscoe led was the development of the National Order of the Arrow Scoutreach Mentoring Program. This endeavor created a national mentoring program for 160,000 members of the Order of the Arrow who are given the opportunity to mentor urban and rural troops whose camping advancement programs are below standard. This also resulted in the creation of the BSA and Order of Arrow National Scoutreach Mentoring WebPages; and training CD's for 14,000 conference participants at the National Order of the Arrow Conferences in 2000 and 2002 respectively.

Mr. Briscoe continues to perform significant roles at annual meetings of Boy Scouts of America, whether it's presenting seminars or serving on Exhibit staffs. In recognition of his financial support of national and international Scouting, he was named a James E. West Fellow; a Baden Powell Fellow; a Bronze Member of the Order of the Condor; and a World Scouter by the United States Foundation for International Scouting.

Mr. Briscoe served with distinction on the staff of 12 national and world scout jamborees. National jamborees are held every four years, and world jamborees are held in between the national jamborees. Each national and world jamboree is for seven days and is attended by more than 40,000 scouts, leaders, and staff. Staff members perform significant roles at the jamborees and are usually required at the jamboree location three to five days before the jamboree officially begins. In addition, staff members are responsible for paying the jamboree fee and expenses to and from the jamboree site. Since 1998 he served on the staff of the 2001 National Jamboree, the 1999 World Scout Jamboree in Chile, the 2003 World Scout Jamboree in Thailand, and the 2007 World Scout Jamboree in England. His leadership and influence in these endeavors have touched the lives of millions of youth and adults across the nation and the globe.

Dr. Briscoe remains active with the Order of the Arrow, Scouting's National Honor Society. In July of 1999, he attended the Order of the Arrow National Leadership Summit as a faculty member. He wrote and presented eight one-hour sessions on how the National Order of the Arrow Committee and the National Scoutreach Division might assist disadvantaged rural and urban scouts.

This led to the development of the National Order of the Arrow Scoutreach Mentoring Program as mentioned elsewhere in this document. In addition, he served on the conference committee for the 1998,2000, and 2002 national conferences.

The Boy Scouts of America has four regions. They include the Southern, Western, Central, and Northeast regions. Each region covers many states and comprises from fifty to more than one hundred local councils. Dr. Briscoe has been active in the Southern region for many years, which comprises eleven Southern states with more than one hundred and one local councils with 1,650,000 Scouts and 200,000 adult leaders. Dr. Briscoe serves as a member of the Southern Region Executive Board that is responsible for developing programs; enforcing BSA policy; and the management of the region's trust fund (150 million dollars). His other regional assignments have included membership on the National Eagle Scout Association Scholarship Committee; Order of the Arrow Committee; Personnel Committee; Program Committee; five World Jamboree Committees; and the Region Advisory Board.

The Quapaw Area Council is the corporate entity that governs Scouting in thirty-three Arkansas counties. Dr. Briscoe's association with the council goes back to 1974; however, since 1999 he served as Council Vice-President for Scoutreach. As Council Vice President for Scoutreach, his role was to ensure that the local council developed programs, secure funding, and recruit adult volunteers to serve 13,000 youth-at-risk. He was fortunate to be recognized with the Shofar Award for distinguished service in promoting Scouting among Jewish youth, and the Russell C. Hill Award for distinguished service to Exploring. In 2003, Dr. Briscoe received the International Scouter's Awards from the National Council, Boy Scouts of America.

In 2005, Dr. Briscoe received President Bush's Volunteer Call to Service Award for providing more than 4,000 hours of community service during a lifetime. Through his 43 years of outstanding volunteer service, he has directly touched the spiritual lives of many thousands of youth in central Arkansas, and indirectly millions of youth nationally and internationally.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

The Honorary Degree and Distinguished Service Award Committee of Southern Illinois University Carbondale, composed of members from the appropriate faculty and constituency groups, recommended this award. The Chancellor reviewed the recommendation from the Committee and, in consultation with the Interim Provost and the Dean of the Graduate School, recommends this Distinguished Service Award.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the SIUC Distinguished Service Award be presented to Dr. David L. Briscoe, at the May 2008 commencement or some commencement thereafter of Southern Illinois University Carbondale.

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR HONORARY DEGREE, SIUE

Summary

The President, on the recommendation of the SIUE Chancellor, requests Board of Trustees approval to award an honorary Doctor of Humane Letters degree to Mr. Eugene B. Redmond at the May 2008 SIUE commencement.

Rationale for Adoption

Eugene B. Redmond, SIUE Emeritus Professor of English, editor of *Drumvoices Revue*, and Poet Laureate of East St. Louis (appointed 1976) is a Southern Illinois University Edwardsville graduate (1964) in English Literature and Political Science and holds a master's degree in English Literature from Washington University in St. Louis. He is the founder of the Eugene B. Redmond Writer's Club (1986) in East St. Louis and has influenced worldwide audiences through his specializations in Creative Writing and African-American and multicultural literature.

Mr. Redmond has received a number of awards, including a variety of writing fellowships; a lifetime achievement award from Pan-African Movement USA; an American Book Award for Excellence in Multicultural Literature; Illinois Author of the Year for 1989-1990 by the Illinois Association of Teachers of English, Chicago; and induction into both the Illinois Senior Hall of Fame and the National Hall of Fame for Writers of African Descent.

Eugene B. Redmond's contributions as a leading figure in the scholarly discourse on African American poetry have enhanced the intellectual and cultural life of SIUE for the last 17 years. He provided a national publishing platform for hundreds of SIUE students and emergent writers, and his affinities for photography led to the creation of a vast visual chronicle, more than 100,000 images, documenting performances and presentations on the SIUE campus as well as in East St. Louis and St. Louis. Professor Redmond also facilitated cultural events on campus and in the area featuring scores of renowned artists, including, among others, Jayne Cortez, Joy Harjo, Walter Mosley, Sonia Sanchez, Quincy Troupe, and the late Katherine Dunham.

Eugene B. Redmond brought literature and novel ideas into the classroom, impacting generations of students of poetry, literature, and African-American cultural history. His students received a classroom experience that could not be duplicated anywhere else in the country, not only because Professor Redmond's classes presented students with deep understanding of texts and cultural backgrounds, and not only because his classes took advantage of his extensive personal collection of African-American materials, but also because his classes served as intellectual arenas for internationally and nationally known visiting scholars, poets, and colleagues.

Eugene B. Redmond delivers multicultural messages to an international community, having served as Visiting Professor around the U.S. as well as in Nigeria and the Netherlands. He has significantly influenced the world of literature through the creative and powerful voice found in his books, journals and anthologies. His books include *Sentry of the Four Golden Pillars*, *River of Bones and Flesh and Blood*, *Consider Loneliness as These Things*, *Songs from an Afro/Phone*, *In a Time of Rain & Desire*, and *The Eye in the Ceiling*. He has also been published in *African American Review/Black American Literature Forum*, *Black Scholar Magazine*, *The Second Set: The Jazz Poetry Anthology*, and *90 Poets of the Nineties: An Anthology of American and Canadian Poetry*, as well as a number of other compilation publications. In addition, Professor Redmond has authored and edited a variety of prose and poetic works and, since 1968, has been the Literary Executor of the Henry Dumas Estate, collaborating with Toni Morrison and other renowned authors to produce seven collections of Dumas' prose and verse.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

SIUE's Committee for Honorary Degrees and Distinguished Service Awards and the Chancellor of Southern Illinois University Edwardsville recommend this award.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That, the honorary degree, Doctor of Humane Letters, be awarded to Mr. Eugene B. Redmond at the May 10, 2008 commencement, or some commencement thereafter, of Southern Illinois University Edwardsville.

Southern Illinois University
Board of Trustees
January 17, 2008

RECOMMENDATION FOR DISTINGUISHED SERVICE AWARD, SIUE

Summary

The President, on the recommendation of the SIUE Chancellor, requests Board of Trustees approval to give the Distinguished Service Award to Ms. Carol K. Wetzel at the May 2008 SIUE commencement.

Rationale for Adoption

Carol Wetzel is a long-time Edwardsville resident who has made significant contributions to the educational and cultural wellbeing of regional residents. She has been a steadfast supporter of the region's educational systems for many years in her teaching roles within the Collinsville and Edwardsville school districts. A portion of her 15-year teaching career was spent as a Homebound Teacher, instructing children who were too ill to attend school. She also worked with special education students and taught a number of international students, some of whom arrived with little or no English language skills.

Ms. Wetzel has devoted herself to volunteerism on behalf of Southern Illinois University Edwardsville through service on the Foundation Board of Directors, the Friends of Lovejoy Library, the Friends of Music, and as past president of the Friends of Art at SIUE. She and her husband, Bob, have endowed an SIUE Chancellor's scholarship in support of academic excellence and have contributed to over 30 different funds throughout the University including the Arts, the School of Business, The Gardens, Athletics, Students Affairs, and more.

Ms. Wetzel is a dedicated community resident who champions the Edwardsville Children's Museum, Riverbend Head Start & Family Services, and the Greater Edwardsville Area Community Foundation organization. She served as Honorary Co-Chair of Anderson Hospital's 5th Annual Founder's Ball in 2001. Ms. Wetzel was the 2003 recipient of the Edwardsville-Glen Carbon Chamber of Commerce Athena Award. An Athena award recipient is "an exceptional individual who has achieved excellence in her/his business or profession, served the community in a meaningful way, and assisted women in reaching their full leadership potential."

For the past several years, Carol Wetzel has been a leading force in the fundraising and restoration of the historic 1820 Benjamin Stephenson House and its surrounding property, and currently serves as president of the Friends of Stephenson House committee. With the help of the Edwardsville Historic Preservation Committee, Senator Evelyn Bowles, and the Friends Board, the Stephenson House has been restored and now operates as a living-history museum offering tours and information about the history of Edwardsville.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

SIUE's Committee for Honorary Degrees and Distinguished Service Awards and the Chancellor of Southern Illinois University Edwardsville recommend this award.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, that, the Distinguished Service Award be presented to Ms. Carol K. Wetzel at the May 10, 2008 commencement, or some commencement thereafter, of Southern Illinois University Edwardsville.

Southern Illinois University
Board of Trustees
January 17, 2008

PROJECT AND BUDGET APPROVAL:
REPLACEMENT OF SUNSHADES AND INSTALLATION OF NAME SAILS,
THOMPSON POINT STUDENT RESIDENTIAL FACILITIES,
CARBONDALE CAMPUS, SIUC

Summary

This matter seeks project and budget approval to finish the replacement process for sunshades and install name sails on the five remaining residence halls at Thompson Point on the Carbondale campus.

The estimated cost of this project is \$550,000. Funding for this project will come from Series 2006 Revenue Bonds. The debt payment will be repaid with University Housing Operation Funds.

Rationale for Adoption

To enhance the health and life safety of the residents, University Housing plans to replace the existing exterior sunshades and install sails with building names on Baldwin, Abbott, Smith, Warren and Kellogg Halls at the Thompson Point residential facilities. Completion of these five buildings will finish the sunshade replacement projects at Thompson Point. The previous projects were completed in smaller increments and did not require approval from Board of Trustees. This project will be designed in-house by Physical Plant's Engineering Services and the installation work will be completed by Physical Plant employees.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This project has been discussed with and has the approval and support of the Residence Hall Advisory Board (RHAB).

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The project to replace the existing exterior sunshades and install sails with the building names at the Thompson Point residential facilities in University Housing, Carbondale, Illinois, be and is hereby approved at a total estimated cost of \$550,000.

(2) Funding for this project will come from Series 2006 Revenue Bonds. The debt payment will be repaid with University Housing Operation Funds.

(3) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
January 17, 2008

PROJECT AND BUDGET APPROVAL:
REPLACEMENT OF ELECTRICAL SYSTEMS, PHASE V,
THOMPSON POINT, CARBONDALE CAMPUS, SIUC

Summary

This matter seeks project and budget approval for the fifth phase of a multiphase project to replace the electrical systems in the Thompson Point housing area on the Carbondale campus. Renovations will include the replacement of the electrical systems and associated lighting in Abbott Hall and Smith Hall. Additional circuitry will also be installed to meet the needs of the current student population. Phase one involved the replacement of electrical systems in Bowyer Hall and Steagall Hall and was completed by the end of summer in 2003. Phase two of the replacement of electrical systems completed Brown Hall and Pierce Hall in August 2004. Phase three of the replacement of electrical systems completed Bailey Hall and Felts Hall in August 2006. Phase four replaced the electrical systems in Kellogg and Baldwin Halls during the summer of 2007.

The estimated cost of phase five, Abbott Hall and Smith Hall, is \$700,000. Funding for this work will come from University Housing's Repair and Replacement Reserve. Drawings and specifications will be prepared by Physical Plant Engineering Services.

Rationale for Adoption

The electrical systems in the residence halls of the Thompson Point housing area are original to the buildings and in need of replacement. The Abbott Hall and Smith Hall buildings were constructed in 1962. As technology has progressed, the needs of the current student population are placing a much greater demand on the electrical systems in the campus residence hall facilities. As part of an ongoing effort to update facilities and improve service, University Housing is now prepared to move forward with the replacement of the electrical systems and associated lighting in these two buildings in the Thompson Point area at an estimated cost of \$700,000. The renovations will replace the existing electrical panels, secondary circuit wiring, and all associated lighting. Additional circuits will also be included to allow for future needs.

The Board of Trustees' consulting architect will be given the opportunity to review the drawings and specifications for this project.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This project has the approval and support of the Residence Hall Association.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The project to replace the electrical systems and associated lighting in Abbott Hall and Smith Hall on the Carbondale campus be and is hereby approved at an estimated cost of \$700,000.

(2) Funding for this work will come from University Housing's Repair and Replacement Reserve.

(3) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
January 17, 2008

AWARD OF CONTRACTS: SCHOOL OF DENTAL MEDICINE CLINIC
DISPENSING AND STERILIZATION RENOVATION, SIUE

Summary

This matter approves award of construction contracts in the amount of \$765,435 in connection with the capital project, School of Dental Medicine Clinic Dispensing and Sterilization Renovation, SIUE. Funding for the work to be completed under these contracts will come from donated funds, local operations funds, and equipment use fees. A summary of bids received is attached for review.

At its July 2007 meeting, the SIU Board of Trustees approved the revised project and budget for the School of Dental Medicine Clinic Dispensing and Sterilization Renovation. The approved budget was \$1,250,000. The bids received for the project are favorable, funding is currently available, and the award of contracts is now requested. The Board's architect has reviewed the drawings and specifications for the project. The project is expected to be completed by August 2008.

Rationale for Adoption

The main clinic at Southern Illinois University School of Dental Medicine (SDM) was completed in 1986 and contains 32,000 square feet. An expansion was completed in 2006 which added 24 new operatories and a classroom of approximately 4,500 square feet.

The increased number of advanced care operatories has increased the number of patient visits; therefore the dispensing and sterilization facility needs to be renovated and expanded to efficiently meet the student, faculty and patient needs. In addition, there are more patients seen by graduate students in the advanced care wing and they have specialized equipment which requires unique treatment. The renovation of the dispensing and sterilization area will: provide more storage; accommodate the increase in patient volume; and have room for the additional sterilization procedures.

The project will include: the conversion of a supply room to an expanded sterilization area; purchase of new washers and sterilizers; and the remodel of the existing dispensing area.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This matter is recommended for adoption by the Vice Chancellor for Administration, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor, SIUE.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contracts to perform construction work required for the School of Dental Medicine Clinic Dispensing and Sterilization Renovation Project, SIUE, be and is hereby awarded to the following:

- | | | |
|---------------------------------------|--|-----------|
| a. <u>General Work</u> | | |
| J.J. Wuellner Construction, Inc., | | |
| Godfrey, IL 62035 | | \$392,600 |
| b. <u>Electrical Work</u> | | |
| Pyramid Electrical Contractors, Inc., | | |
| Fairview Heights, IL 62208 | | \$121,800 |
| c. <u>Plumbing Work</u> | | |
| Amsco Mechanical, | | |
| Granite City, IL 62040 | | |
| Base Bid | | \$149,000 |
| Alternate #1 for demo of old pipes | | \$ 3,000 |
| d. <u>Ventilation Work</u> | | |
| Culbertson Heating and Cooling Inc., | | |
| Vandalia, IL 62471 | | \$ 99,035 |

(2) The project shall be funded from SDM Clinic Operations funds, the SDM Facility and Equipment Use fees, and donated funds.

(3) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

SCHOOL OF DENTAL MEDICINE STERILIZATION DEPARTMENT RENOVATION
RFQ 8610

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

GENERAL CONTRACTOR	BASE BID
J.J. Wuellner Construction Inc. 7228 Herter Industrial Drive Godfrey, IL 62035	\$ 392,600.00
L. Wolf Company 1733 Cleveland Blvd. Granite City, IL 62040	\$ 398,880.00
Korte & Luitjohan Contractors 12052 Highland Road Highland, IL 62249	\$ 421,093.00
Tindall Construction 4300 Horseshoe Lake Road Pontoon Beach, IL 62040	\$ 425,000.00
Limbaugh Construction 4186 Highway 162 Granite City, IL 62040	\$ 427,045.00
Plocher Construction 2808 Thole-Plocher Road Highland, IL 62249	\$ 456,000.00
R.W. Boeker Co., Inc. 8719 State Route 140 Hamel, IL 62046	\$ 459,500.00
Calhoun Construction 6600 Rear West Main Belleville, IL 62223	\$ 461,151.00

SCHOOL OF DENTAL MEDICINE STERILIZATION DEPARTMENT RENOVATION
RFQ 8610

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

ELECTRICAL CONTRACTOR	BASE BID
Pyramid Electrical Contractors Inc. 300 Monticello Place Fairview Heights, IL 62208	\$ 121,800.00
J.F. Electric Inc. 100 Lakefront Parkway Edwardsville, IL 62025	\$ 122,061.00
Wissehr Electric Inc. PO Box 12798 Belleville, IL 62223	\$ 153,367.00

SCHOOL OF DENTAL MEDICINE STERILIZATION DEPARTMENT RENOVATION
RFQ 8610

<p>SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE</p>		
PLUMBING CONTRACTOR	BASE BID	Add Alternate P-1
Amsco Mechanical 2201 Adams Street Granite City, IL 62040	\$ 149,000.00	\$ 3,000.00
France Mechanical PO Box 646 Edwardsville, IL 62025	\$ 150,000.00	\$ 2,000.00

SCHOOL OF DENTAL MEDICINE STERILIZATION DEPARTMENT RENOVATION
RFQ 8610

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

VENTILATION CONTRACTOR	BASE BID
Culbertson Heating & Cooling Inc. 1001 West Randolph Street Vandalia, IL 62471	\$ 99,035.00
France Mechanical PO Box 646 Edwardsville, IL 62025	\$ 107,000.00

Southern Illinois University
Board of Trustees
January 17, 2008

AWARD OF CONTRACTS:
COUGAR VILLAGE ROOF REPLACEMENT, SIUE

Summary

This matter approves award of a construction contract in the amount of \$683,800 in connection with the capital project, Cougar Village Roof Replacement, SIUE. Funding for the work to be completed under this contract will come from Housing RRR funds. A summary of bids received is attached for review.

Rationale for Adoption

At its April 2007 meeting, the SIU Board of Trustees approved the Cougar Village Roof Replacement project and budget at \$970,000. The project will provide for the following work:

- The older and deteriorated shingles will be removed down to the plywood deck on the 400 and 500 sides.
- Once the deck has been exposed, any deteriorated components will be replaced.
- A new shingle-roof system will be installed.
- Ventilation improvements will include the installation of a ridge-vent system on all units.
- On the 500 side units, the aluminum soffit panels will be removed and the existing wooden barrier will be cut to allow for proper ventilation.
- The fiberglass insulation will be re-distributed as needed throughout the attic.

Considerations Against Adoption

University officials are aware of none.

Constituency Involvement

Not pertinent in this matter.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contract to perform construction work required for the capital project, Cougar Village Roof Replacement, SIUE be and is hereby awarded to the following:

a) Roofing Work

Kehrer Brothers Construction, Inc., Albers, IL 62215

Base Bid \$663,000

Alternate #1 for a higher grade of shingles \$ 20,800

(2) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

REMOVAL/REPLACEMENT OF SHINGLE IN THE COUGAR VILLAGE HOUSING COMPLEX

RFQ 8613

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

	BASE BID	Add Alternate #1 40 Year Shingles
Kehrer Brothers Construction Inc. 7100 Albers Road Albers, IL 62215	\$ 663,000.00	\$20,800.00
Durable Roofing Co. PO Box 128 Maryville, IL 62062	\$ 728,900.00	\$97,500.00
Cambridge Quality Construction 4407C Meramec Bottom Rd St. Louis, MO 63129	\$ 747,999.99	\$47,600.00
Allen Roofing PO Box 1252 Ballwin, MO 63022	\$ 822,472.00	\$86,050.00
Limbaugh Construction Co., Inc. 4186 Highway 162 Granite City, IL 62040	\$ 1,178,870.00	\$14,082.00
Tindall Construction Inc. 4300 Horseshoe Lake Road Pontoon Beach, IL 62040	\$ 1,195,011.00	\$14,531.00
R.W. Boaker Co., Inc. 8719 State Route 140 Hamel, IL 62046	\$ 1,234,374.00	\$22,256.00

Southern Illinois University
Board of Trustees
January 17, 2008

AWARD OF CONTRACTS:
KORTE STADIUM REPAIRS AND RENOVATION, SIUE

Summary

This matter approves award of construction contracts in the amount of \$1,411,988 in connection with the capital project, Korte Stadium Repairs and Renovation, SIUE. Funding for the work to be completed under these contracts will come from University Operating Funds and an internal University loan to be re-paid from current University Operating Funds.

Rationale for Adoption

At its February 2007 meeting, the SIU Board of Trustees approved the Korte Stadium Repairs and Renovation project and budget. The project will provide for repairs and renovations to Korte Stadium in order to prevent future water leaks, repair the damage that has been caused by past leaks, and resolve structural and maintainability issues.

The approved project budget was \$1.5 million. The bids received for the project are favorable and the award of contracts is now requested. The Board's architect has reviewed the drawings and specifications for the project. The project is expected to be completed by April 2008. A summary of bids received is attached for review.

Considerations Against Adoption

University officials are aware of none.

Constituency Involvement

This matter is recommended for adoption by the Vice Chancellor for Administration and the Chancellor, SIUE.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contracts to perform construction work required for the Korte Stadium Repairs and Renovations, SIUE, be and are hereby awarded to the following:

- a) General Work
Plocher Construction Co., Inc.,
Highland, IL 62249 \$1,328,000
- b) Heating Work
France Mechanical Corp., Edwardsville, IL 62025 \$64,000
- c) Ventilation Work
Hock Mechanical Inc., Belleville, IL 62220 \$19,988

(2) The project shall be funded from University Operating Funds and an internal University loan to be re-paid from University Operating Funds.

(3) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

KORTE STADIUM RENOVATION
RFQ 8609

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

GENERAL CONTRACTOR	BASE BID
Plocher Construction Co., Inc. 2808 Thole-Plocher Road Highland, IL 62249	\$ 1,328,000.00
J.J. Wuellner Construction Inc. 7228 Herter Industrial Drive Godfrey, IL 62035	\$ 1,398,000.00
L. Wolf Company 1733 Cleveland Blvd. Granite City, IL 62040	\$ 1,418,800.00
R.W. Boeker Co. 8719 State Route 140 Hamel, IL 62046	\$ 1,458,700.00
The Korte Company 12441 US Highway 40 Highland, IL 62249	\$ 1,539,000.00
Korte & Luitjohan Contractors Inc. 12052 Highland Road Highland, IL 62249	\$ 1,721,500.00
Calhoun Construction Inc. 6600 Rear West Main Street Belleville, IL 62223	\$ 1,895,804.00

KORTE STADIUM RENOVATION
RFQ 8609

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

HEATING CONTRACTOR		BASE BID
France Mechanical Corp. PO Box 646 Edwardsville, IL 62025	[REDACTED]	\$ 64,000.00
GRP Mechanical Co., Inc. PO Box 188 Bethalto, IL 62010		\$ 70,725.00

KORTE STADIUM RENOVATION
RFQ 8609

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

VENTILATION CONTRACTOR		BASE BID
Hock Mechanical Inc. 1416 Centreville Avenue Belleville, IL 62220		\$ 19,988.00
JEN Mechanical Inc. 803 Hopp Hollow Drive Alton, IL 62002		\$ 28,320.00
France Mechanical Corp. PO Box 646 Edwardsville, IL 62025		\$ 30,800.00

Southern Illinois University
Board of Trustees
January 17, 2008

AWARD OF CONTRACTS: STUDENT SUCCESS CENTER UTILITY
RELOCATION, AND PROPOSAL TO NAME STUDENT SUCCESS CENTER,
SIUE

Summary

This matter approves award of a construction contract in the amount of \$1,965,000 in connection with the utility relocation for the capital project, Student Success Center, SIUE. Funding for the work to be completed under this contract will come from an internal loan and the sale of revenue bonds, which will be repaid from the Student Success Center Fee revenues. A summary of bids received is attached for review.

This matter would also name the new building the Student Success Center.

Rationale for Adoption

At its September 2007 meeting, the SIU Board of Trustees approved the Student Success Center project and budget. The project will consolidate academic support service functions now spread across campus. The new Center, by bringing together interdependent support services, will provide students with one central location to have their academic support and personal needs addressed.

The estimated cost of the total project is \$16.6 million. However, in anticipation of successfully awarding contracts on the building in the spring, the current utilities need to be relocated. This matter would award a contract to move the utilities to prepare for the building construction. This project will be funded from an internal loan and the sale of revenue bonds to be re-paid from the Student Academic Success Center Fee revenues.

It is also recommended that the Student Success Center be formally named to establish its own identity. It is important to name the Student Success Center at this time so that the name can be incorporated into future publications.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This capital project was endorsed by Student Government, Campus Activities Board, and the University Planning and Budget Council. SIUE Student Ambassadors coordinated a Student Leadership Referendum which approved the project in March 2006.

The proposed name was recommended by the Campus Activities Board, which is comprised of undergraduate and graduate students, in September 2007.

This matter is recommended for adoption by the Chancellor, the Vice Chancellor for Administration, and the Vice Chancellor for Student Affairs, SIUE.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contract to perform construction work in connection with the utility relocation required for the Student Success Center, SIUE, be and is hereby awarded to the following:

- (a) General Work
L. Wolf Company, Granite City, IL 62040 \$1,965,000

(2) The contract shall be funded from an internal loan and the sale of revenue bonds, which will be repaid from the Student Success Center Fee revenues.

(3) The building associated with this capital project be and is hereby formally named Student Success Center.

(4) The President of Southern Illinois University is hereby authorized to take whatever action may be required in execution of this resolution in accordance with established policies and procedures.

UTILITY RELOCATION PROJECT
RFQ 8615

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

	BASE BID
L. Wolf Company 1733 Cleveland Blvd. Granite City, IL 62040	\$ 1,965,000.00
Keller Construction Inc. 13 Cougar Drive Glen Carbon, IL 62034	\$ 2,047,000.00
Plocher Construction Co., Inc. 2808 Thole Plocher Road Highland, IL 62246	\$ 2,103,000.00
R.W. Boeker Co., Inc. 8719 State Route 140 Hamel, IL 62046	\$ 2,166,600.00
Tindall Construction Inc. 4300 Horseshoe Lake Road Pontoon Beach, IL 62040	\$ 2,282,346.00
JM Construction Co. 601 13th Street Highland, IL 62249	\$ 2,329,000.00
Limbaugh Construction Co., Inc. 4186 Highway 162 Granite City, IL 62040	\$ 2,421,816.00

Southern Illinois University
Board of Trustees
January 17, 2008

APPROVAL: REMOVAL OF PARKING SPACES,
STUDENT FITNESS CENTER EXPANSION, SIUE

Summary

This matter seeks approval to remove 80 parking spaces from the Revenue Bond System. The parking spaces are currently located in the Student Fitness Center parking lot and need to be removed in preparation for the expansion of the Student Fitness Center. This demolition work will be performed in conjunction with the general work for the expansion project to be bid in March 2008.

Rationale for Adoption

At its September 2007 meeting, the SIU Board of Trustees approved the Student Fitness Center Expansion project and budget. In preparation for the eventual construction of the Student Fitness Center Expansion, 80 parking spaces need to be demolished to make way for the expanded building, thus removing the spaces from the Revenue Bond System.

The Housing and Auxiliary Facilities System Revenue Bond Resolution requires SIU Board of Trustees approval to remove an asset from the Revenue Bond System. University Officials have determined that the space occupied by the 80 parking spaces would best suit the needs of students if converted to use for the Student Fitness Center. In anticipation of the removal of these parking spaces and to address the increased parking needs due to the expansion, approximately 350 parking spaces were recently added to the System. Further, the 80 spaces demolished as a part of this project will be replaced when a need or demand on campus deems so by Student Affairs by expanding the Recreation Complex parking lot. The new and expanded parking lots are located across the street from the existing parking lot. Removal of the 80 parking spaces to make room for the Student Fitness Center Expansion should ultimately benefit the System.

The value of the removed parking spaces is approximately \$120,000. The estimated demolition cost is \$86,400 and is included in the Student Fitness Center Expansion budget of \$10.55 million which was approved by the Board in September 2007. The project will be funded from existing Student Fitness Center RRR funds and from the sale of revenue bonds to be repaid from Student Fitness Center Fee revenues.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This matter is recommended for adoption by the Chancellor, the Vice Chancellor for Administration, and the Vice Chancellor for Student Affairs, SIUE.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) In accordance with Section 12(A) of the Housing and Auxiliary Facilities System Revenue Bond Resolution adopted by the Board on August 29, 1984, as supplemented and amended, the Board hereby determines that 80 parking spaces located in the Student Fitness Center parking lot, Lot F, shall be removed from the Revenue Bond System since the spaces are no longer suitable for the use for which they were initially acquired

(2) The President of Southern Illinois University is hereby authorized to take whatever action may be required in execution of this resolution in accordance with established policies and procedures.

(3) The Executive Secretary is directed to file a copy of this resolution with the Treasurer of the Board in accordance with Section 12(A) of the Housing and Auxiliary Facilities System Revenue Bond Resolution.

Southern Illinois University
Board of Trustees
January 17, 2008

APPROVAL OF PURCHASE: MARKETING AND COMMUNICATIONS, SIUE

Summary

This matter would grant approval for a five-year contract for the purchase of services to plan and buy radio and network television advertising spots in the St. Louis Metropolitan market.

It is anticipated that the University will buy approximately \$125,000 worth of services during each year of the Agreement. The purchases will be funded from University Operating funds.

Rationale for Adoption

SIUE Marketing and Communications buys radio and television advertising spots each year. Under this agreement, the University would seek assistance in planning and buying the advertising spots in the St. Louis Metropolitan market in order to increase its awareness of the quality of University programs. This broadcast media buy will complement other planned direct marketing activities such as print, billboard, and cable television.

The cost of the five-year renewable contract is approximately \$125,000 per year and will be funded by University Operating funds. The actual cost is dependent on the competitive bids to be solicited subject to approval of this Resolution. The purchase award will be made in accordance with standard University procurement policies. The total value of the five-year agreement is approximately \$625,000.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

This matter is recommended for adoption by the Acting Vice Chancellor for University Relations, and the Chancellor, SIUE.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The requisition for a five-year contract to purchase the assistance in planning and buying the advertising spots in the St. Louis Metropolitan market is hereby approved at a cost of approximately \$125,000 per year.

(2) The President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
January 17, 2008

ADDITION OF FREEDOM OF INFORMATION ACT POLICY
[ADDITION TO 5 POLICIES OF THE BOARD N]

Summary

This matter seeks approval by the SIU Board of Trustees of the addition of an University-wide policy related to the Illinois Freedom of Information Act. This policy is intended to update and replace existing policies at the campus levels with an overriding policy for the entire system.

These amendments are being proposed to update the current practices of the campuses and the President's office and to provide additional information and direction to members of the public on the manner in which they may request and receive public documents.

Rationale for Adoption

The Policy should be created to update current practices and provide clarity to members of the public seeking public records.

Considerations Against Adoption

None are known to exist.

Constituency Involvement

No constituency involvement occurred.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That Article 5, Section N is hereby added to Policies of the Board of Trustees as provided in Exhibit "A" attached hereto and made a part hereof by reference.

BE IT FURTHER RESOLVED, That the President of Southern Illinois University and the Chancellors of Southern Illinois University Carbondale and Southern Illinois University Edwardsville be and are hereby authorized to take whatever action may be required in the execution of this Resolution.

**SOUTHERN ILLINOIS UNIVERISTY
FREEDOM OF INFORMATION ACT POLICY**

A) Purpose:

The public policy of the State of Illinois states “that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees” consistent with the limitations contained in Illinois’ Freedom of Information Act (hereinafter “Act”). 5 ILCS 140/1 et. seq.

Pursuant to Section 3(g) of the Act (5 ILCS 140/3), Southern Illinois University has promulgated policies governing access to public records of the University in conformity with the Act. The purpose of the policies is to provide timely access to public records in the possession of the University while, at the same time, protecting legitimate privacy interests and maintaining administrative efficiency within the requirements of the State Records Act. 5 ILCS 160/1 et. seq.

B) Definitions:

FOIA: The Freedom of Information Act.

Freedom of Information Act Office(r): The individual or office designated by the Chancellor for each campus (SIUC, SIUE, and the School of Medicine) or for the President’s office responsible for receiving and responding to requests for public records.

FERPA: The Family Educational and Privacy Rights Act.

Head of public body: The President of Southern Illinois University.

Requester: A person or entity who submits a request for public records in accordance with the Act.

Working days: Calendar days, other than Saturdays and Sundays and legal University holidays, after receipt of a FOIA request.

Terms not defined in these policies defined in Section 2 of the Act shall have the same meaning in these rules.

C) Freedom of Information Act Office(r):

The Chancellor of each campus shall appoint a FOIA officer who shall have the authority to receive and respond to all FOIA requests for the campus. The Provost and Dean of the SIU School of Medicine shall appoint a separate FOIA officer for the School of Medicine. With respect to FOIA request involving the SIU Board

of Trustees and/or the President of the University, the President shall designate a FOIA officer for such requests. The contact information for each FOIA office(r) shall be posted on the website and shall be available through the President's Office, Chancellor's office at each of the campuses, and the Provost and Dean of the SIU School of Medicine.

The FOIA office(r) is responsible for ensuring an appropriate response to requests for access to records under the Act. The FOIA office(r) shall:

- 1) Implement these rules governing access to public records.
- 2) Coordinate the efforts of other University employees and campuses under the Freedom of Information Act and this policy.
- 3) Maintain and make available for public inspection pursuant to Section 4(a) and (b) of the Act, a brief description of the University and a brief description as to how the public may request public records.
- 4) Maintain and make available for public inspection pursuant to Section 5 of the Act a reasonably current list of the types or categories of records under the University's control.
- 5) Assist the public in identifying requested records.
- 6) Extend the time for acting on a request, if necessary, for any of the reasons specified in Section 3 of the Act.
- 7) Notify students, employees, or officials when a request has been made for personal information that might be considered an invasion of personal privacy to ascertain whether the student, employee, or official will consent to disclose the information requested.
- 8) After records are located and reviewed, make the records available for inspection or deny access to the records in whole or in part.
- 9) When applicable, explain in writing the reasons for denial of access, the names and titles of persons responsible for denial and inform the requester of his or her right to appeal to the President of the University.
- 10) Upon request for a copy of a record which is subject to public inspection, make a copy available upon compliance with fee and copyright requirements.

- 11) Upon request, certify that a copy is a true copy.
- 12) Upon failure to locate records, declare in writing to the requester that the University is not the custodian for such records or that the records cannot be found after diligent search.
- 13) Upon request, provide information about what records are electronically available and how to access the records pursuant to Section 5 of the Act.
- 14) Determine, pursuant to Section 6(b), whether a request for a reduction or waiver of any charge is appropriate because the specific purpose for the request is in the public's interest (i.e., health, safety and welfare) and not primarily for personal or commercial benefit.
- 15) Maintain a public file of denials indexed according to type of record requested and type of exemption asserted by the University as required by Section 9(b) of the Act.

D) Form and content of FOIA requests:

FOIA requests shall be in writing and submitted to the appropriate FOIA office(r) identified in Section C above, on request forms provided by the University or electronically submitted using the University's internet request form. All requests shall be date and time stamped upon receipt and logged on a centralized database with a notation for each response deadline. The University shall document and date all contacts between the University and the requester on the request form.

The requester shall include the following information in a request:

- 1) The requester's full name, address, and telephone number;
- 2) The date of the request;
- 3) A brief description of the public records sought, being as specific as possible regarding dates; file designations, names, etc.;
- 4) Whether the request is for inspection of public records, copies of public records, or both.
- 5) Whether the information being requested is for a specific public purpose sufficient to reduce or waive any cost applicable to the request.

E) Authorized responses to FOIA requests:

The FOIA Office(r) shall respond to a request for public records in one of five ways:

- 1) Approve the request in writing within seven (7) working days of receipt of the request and either (i) provide the materials immediately, (ii) give notice that the materials shall be made available upon payment of reproduction costs and/or mailing costs, or (iii) give notice of the time and place for inspection of records; or
- 2) Notify requester within seven (7) working days that either (i) the University does not maintain or possess the documents requested or that the requested documents could not be found after a diligent search and/or (ii) the written request is illegible, incomplete or incomprehensible and must be resubmitted to remedy the identified problem. The University is not obligated to create or maintain a public record solely to respond to a request.
- 3) Notify requester in writing within seven (7) working days of receipt of the request that an additional seven (7) working days will be necessary to determine a response and provide the requester with the specific reason for the delay consistent with the grounds identified in Section 3(d) of the Act and Section F (2) of this policy, as well as the date the delayed response will be forthcoming. Where a categorical request creates an undue burden, the University shall send written notification within seven (7) working days asking the requester to reduce the request to manageable proportions in accordance with Section 3(f) of the Act; or
- 4) Approve the request in part and deny it in part, in writing, within seven (7) working days of receipt of the request, and notify the requestor of (i) the specific reason why part of the request has been denied, (ii) the University personnel responsible for the decision, and (iii) the availability of appellate rights consistent with Section 9 of the Act; or
- 5) Deny the request in its entirety within seven (7) working days of receipt of the request, and notify the requestor of (i) the specific reason the request has been denied, (ii) the University personnel responsible for the decision, and (iii) the availability of appellate rights consistent with Section 9 of the Act.
 - a) A denial of a request for public records shall be made in writing and shall state the reasons for the denial in

accordance with either Section 3(f) or Section 7 of the Act, and include the names and titles of individuals responsible for the decision. It shall also give notice of the requester's right to appeal to the President of Southern Illinois University and contact information for the President's office. Exemptions expressly articulated under Section 7 of the Act are *per se* exempt from disclosure under the Act.

- b) When a denial of a request is based upon a law other than the Illinois Freedom of Information Act, such as FEPPA, the requester shall be notified of the applicable statute and provision in writing. The University's FEPPA policy shall be consulted prior to disclosing any information about a student and that policy is incorporated by reference as if fully stated herein.
- c) When a denial of a request is based upon an express exemption from disclosure under Section 7 of the Act, the University shall, where possible, redact the exempt information and make the remaining information available for inspection and copying pursuant to Section 8 of the Act.
- d) Categorical requests creating an undue burden shall be considered denied if the requester refuses the University's invitation to confer about reducing the request to manageable proportions in accordance with Section 3(f) of the Act.
- e) When a request is denied because the University has found disclosure would constitute a clearly unwarranted invasion of personal privacy, even though the information requested is not expressly articulated as an exemption under Section 7 of the Act, the FOIA office(r) shall notify the affected student, employee or official of the request and ascertain whether the student, employee or official will consent to disclose the information requested.
- f) If the affected party will not consent to disclose the material requested, the FOIA office(r) shall disclose the requested information only if the information requested directly "bears on the public duties of the public employees and officials".
- g) Copies of all denial notices shall be retained by the FOIA office(r) in a single central office file open to the public and indexed according to the type of exemption asserted. The

central office file for Southern Illinois University Carbondale is located at the Chancellor's Office, Room 116 Anthony Hall, Carbondale, IL; Southern Illinois University Edwardsville is located at the Chancellor's Office, Room 3316 Rendleman Hall, Carbondale, IL, and for matters pertaining to the Board of Trustees or President and their immediate staff, Office of the President, located at the Stone Center, 1400 Douglas Drive, Carbondale, IL.

- h) The failure to respond to a written request within seven (7) working days after receipt of request may be treated as a denial by the requester. A failure to respond within seven (7) working days after an extension has been exercised may also be treated as a denial by the requester.

F) Time limits for responses:

The FOIA Office(r) shall respond to all written request for public records within seven (7) working days after receipt of the request unless otherwise authorized by this policy or law.

- 1) The initial seven (7) working day time limit may be unilaterally extended by the University for another seven (7) working days for the following reasons:
 - a) the requested records are stored in whole or in part at other locations than the office having charge of the requested records;
 - b) the request requires the collection of a substantial number of specified records;
 - c) the request is couched in categorical terms and requires an extensive search for the records responsive to it;
 - d) the requested records have not been located in the course of routine search and additional efforts are being made to locate them;
 - e) the requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under section 7 of this Act or should be revealed only with appropriate deletions;
 - f) the request for records cannot be complied with by the

public body within the time limits prescribed by subsection 3(c) without unduly burdening or interfering with the operations of the public body; or

- g) there is a need for consultation, which shall be conducted with all practicable speed, with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request.
- 2) When additional time is required for any of the reasons identified above, the public body must notify the requester by letter specifying (i) the reason for the delay and (ii) the date when either the records will be released or the denial of the request will be made. This letter must be sent within the original seven (7) working day period. The extended time period cannot be longer than seven (7) extra working days, and if a response is not made within that extended period, the request may be considered denied by the requester.
 - 3) The President of the University, Chancellors of each campus, and the Provost and Dean of the Medical School, or their designee, shall respond in writing to all appeals of a denial within seven (7) working days of receipt of the appeal. A failure to respond within seven (7) working days after receipt of the appeal may be treated as a denial by the requester.

G) Inspection of records at University offices:

Generally, public records will be available for inspection at the FOIA offices designated above in Section C between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except on State holidays. The requestor shall be notified in writing within seven (7) working days of receipt of the request when and where the records will be available for inspection (Appendix H).

The requested records shall be available for inspection no later than fourteen (14) working days after receipt of the request and not more than seven (7) working days after notification of availability has been sent to the requester.

The written notification shall admonish the requester of the following:

- 1) Space will be provided for the requester to inspect public records. Upon request, the University shall make whatever reasonable accommodations are necessary to remedy physical obstacles to inspection. Although appointments are not required, appointments are strongly encouraged to ensure record availability when and

where the requester appears for inspection.

- 2) The University reserves the right to have designated personnel present throughout the inspection to maintain the integrity of the public records.
- 3) A requester shall not be permitted to take briefcases, bags, folders or other similar materials, or pens, into the inspection area.
- 4) A requester is allowed to take pencils and paper into the inspection area.
- 5) The requester shall identify and/or segregate during the course of inspection any documents the requester desires to have copied. All copying shall be completed by university employees at the cost specified in these policies.
- 6) There shall be no fee charged for the inspection of records.

H) Copies of public records:

Copies of public records shall be provided to the requester only upon payment of any fees that are due. There shall be no fee charged, however, for the University's cost of searching and reviewing the requested records. The availability of the record and the amount of the fee being charged shall be communicated to the requester within seven (7) working days of receipt of the request, unless more time is authorized under the Act or this Policy.

- 1) Fees for copies of public records shall be assessed in accordance with Section 6(a) of the Act. A schedule of fees shall be available in each of the University's FOIA offices as required by Section 4 of the Act.
- 2) Fees may be reduced or waived if the requester satisfies the criteria set forth in Section 6(b) of the Act and specifies a public purpose upon which the request is based.
- 3) The current charge for copying is \$0.25 per single-sided letter or legal sized page, with an additional charge of \$1.00 per document if certification of the document is requested. Microfilmed records are charged at a rate of \$0.25 per single-sided paper page produced. If the records requested cannot be copied on the university's standard office copying equipment, the requester will be charged the actual costs incurred by the university.
- 4) Fees shall be waived if the requester is a State agency, a

constitutional officer, or member of the General Assembly.

- 5) Payment shall be made by cash or money order payable to the Southern Illinois University, and mailed or hand delivered to the FOIA Office(r).
- 6) If the requester is unwilling or unable to pick up the copies of requested records at the University's offices, the requester shall incur the costs of mailing or shipping the requested materials.
- 7) In accordance with federal law and/or regulations governing copyright, the University will not provide copies of records protected by copyright without (i) a written authorization or proof of a license from the copyright holder of record or (ii) a copyright acknowledgement signed by the requester attesting that the copied materials will not be used for any purpose other than personal use, private study, scholarship or research.

I) Appeal of a denial:

If a person's request for public records has been denied by the FOIA Office(r), that person may appeal the denial to the President, Chancellor, or Provost and Dean as appropriate pursuant to Section 10 (5 ILCS 140/10) of the Act. The Notice of Appeal shall be in writing and conspicuously marked as a FOIA Appeal and shall be submitted within a reasonable period of time. The University is not obligated to take an appeal that is submitted more than 30 days from the initial denial.

The Notice of Appeal shall include (i) the date of the appeal, (ii) a copy of the original request, (iii) the grounds for the University's prior denial, (iv) a written statement setting forth the reasons why the requester believes the appeal should be granted, and (v) the name, return address and phone number of the person making the appeal.

- 1) The President, Chancellor, or Provost and Dean, or their designees shall respond in writing to an appeal within seven (7) working days after receiving a Notice of Appeal.
- 2) The President, Chancellor, or their Provost and Dean or their designees shall either:
 - (i) affirm the denial; or
 - (ii) provide access to or copies of the requested public records with the exempt portion redacted; or

- (iii) provide access to or copies of the requested public records.
- 3) The failure to respond within 7 working days may be considered as an affirmation of the denial by the requester.
- 4) Denials shall be in writing, identify the specific request being denied, and cite to the statutory provision supporting the denial. The written denial shall also notify the requester of the right to file suit under Section 11 of the Act

J) Litigation:

A person whose request has been denied by the President's Office, Chancellor's Office, or Provost and Dean's Office may file suit for injunctive or declaratory relief pursuant to Section 11 of the Act, in either the circuit court where the University's principal office is located or where the person denied access resides. All communications involving litigation and/or a court summons arising out of a denied request under the Act shall be transmitted to the President's Office, Chancellor's Office, or the Provost and Dean's Office as appropriate immediately upon receipt.

Southern Illinois University
Board of Trustees
January 17, 2008

AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF
SOUTHERN ILLINOIS UNIVERSITY AND THE SIUC GRADUATE
ASSISTANTS UNITED, IEA/NEA, SIUC

Summary

This matter presents for approval the proposed agreement between the Board of Trustees of Southern Illinois University (Board) and The SIUC Graduate Assistants United, IEA/NEA.

Rationale for Adoption

Extensive and lengthy collective bargaining between SIUC and the SIUC Graduate Assistants United, IEA/NEA (GAU) has produced a proposed contract for graduate assistants bargaining unit members at Southern Illinois University Carbondale. The proposed contract, embodying compromises by the GAU and SIUC, reflects the best efforts of both parties. The interests of SIUC and the Board are served by the ratification of the contract.

Considerations Against Adoption

University officers are aware of none.

Constituency Involvement

Not pertinent in this matter.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the collective bargaining agreement between the SIUC Graduate Assistants United, IEA/NEA and the Board of Trustees of Southern Illinois University is hereby approved.

BE IT FURTHER RESOLVED, That the Chancellor of Southern Illinois University Carbondale and the President of Southern Illinois University be and are hereby authorized to take whatever action may be required in the execution of the Resolution in accordance with established policies and procedures.